

Holland Township PTO Meeting Agenda

September 20, 2023 @ 7:00 pm

Location: HTS Auditorium

- **Call To Order**
 - Casey Bickhardt, Holland Township PTO President, called the meeting to order at 7:08 pm.
- **Minutes:** Review and approval vote of minutes from May 10, 2023 PTO Meeting.
 - *Motion made to approve the May 10, 2023 meeting minutes. The motion was seconded and approved.*
- **President's Report**
 - Pavilion Update: A PTO Strategy meeting was held two years ago to identify needs of the school and student community to identify what our major fundraising goals should be set to support, and a pavilion was identified. Similar to the pavilion at the Riegler Ridge, we would like to fund the construction of a pavilion at the school that can support outdoor classes, events, etc.
 - Communication –
 - PTO Newsletters – includes events, volunteer opportunities, fundraisers, pavilion updates, and meeting minutes of the most recent meeting.
 - Community Events Newsletter – sent out by HTS to entire school population for any community events, watch for items labeled “PTO”.
 - Facebook – Like and favorite the PTO Facebook Page for most up-to-date news and events, please share our posts!
 - Member Correspondence:
 - From Deb Croasdale: Thank you for the welcome back to school goodies!
 - Member recommended Talewise for future assembly, they were at Holland Community Day and the kids loved it.
 - Family Tech Talk – We may explore sponsoring a free family event to discuss Technology & Parenting.
- **Treasurer's Report**
 - Year starts in July, closed out a few things from year end (Kona, Field Day, etc.)
 - August: Staff Appreciation reimbursement
 - September: Membership fees coming in
 - Balance: \$25,387 (does not include Venmo balance of membership fees)
- **Vice President's Report/Committee Reports:**
 - **Committee Name: Assemblies**
 - Chair: Laura Tessieri (co-chair Amy Hawrylo) (Reported by Dana Hawley, PTO Secretary)
 - General reporting: The Assemblies committee plans to meet with the Administration and do some assemblies research before the next PTO meeting. If anyone has recommendations for upcoming assemblies, please

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let myself or Amy know. And if you'd like to be included in upcoming committee planning meetings, please consider joining our committee.

- **Committee Name: 8th Grade Dance**
 - Chair: Alyssa Kries
 - General Topics: We will be having our first meeting soon.
- **Committee Name: Book Fair**
 - Chair: Tomasina McGuire (Reported by Dana Hawley, PTO Secretary)
 - General Topics:
 - Set up will be after school, Thursday, September 28th.
 - Teacher Preview on Friday, September 29th – the Hospitality Committee will be providing refreshments. The sign-up genius link to donate will be in the newsletter.
 - Fair will run again in the elementary gym from Monday, October 2nd through Friday, October 6th.
 - Family night will be in the elementary gym on Friday, October 6th from 5:00 pm to 8:00 pm.
 - Discussion Topics: Volunteers needed to volunteer for the Book Fair to committee to help with planning, as well as volunteers for set up and Family Night. A sign up genius will be sent in the newsletter.
 - Voting Topics: Co-chair nominations for Melody Conn, Tim McGuire and Mary Wiklanski
 - *Motion made to confirm Melody Conn, Tim McGuire and Mary Wiklanski as co-chairs. The motion was seconded and approved.*
 - Calendar: Book Fair, September 28-October 6
- **Committee Name: Staff Appreciation**
 - Chair: Laura Nish
 - General Reporting Topics: The staff appreciation committee set up the faculty room during the week of inservices. We straightened the room, cleaned the fridge, replaced the bulletin board, and stocked the room with snacks, fruit, a new Keurig, pods, and filled the fridge with drinks. Special thanks to Shop Rite, Starbucks, and Phillips Farm for their donations.
 - Discussion Topics: We would like to hold staff appreciation week in May as we did last year. We also could use a few more members on the committee. If you have a small business and would like to make a donation for Staff Appreciation, it would be much appreciated!
- **Committee Name: Fundraising**
 - Chair: Samantha Grundstrom
 - General Reporting Topics: We have been collecting all year for our costume swap, and happily accepting more donations as we approach October, the swap will be Oct 6th the same night as the book fairs family night – pay what you can donation to get a costume! We also have been working hard getting a Tricky Tray together, that will be Nov 4th at Whispering Pines. Followed by our family photoshoot on Nov 11- still

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hunting for a location with a roof so we don't need a rain date- any suggestions are welcomed.

- Calendar: Oct 6th- costume swap (same date as bookfair a family night)
- Nov 4th- tricky tray
- Nov 11- family photoshoot
- **Committee Name: Hospitality**
 - Chair: Heather Stanley (Reported by Dana Hawley, PTO Secretary)
 - General Reporting Topics: Hospitality will be collecting donations for the Book Fair teacher preview breakfast for staff on 9/29/23. A sign up for items is available via the Facebook page or email: <https://www.signupgenius.com/go/30E0C4CA8A82FA6FE3-44436415-book>
 - Calendar: All donations should be dropped off to the school by 9/28/23. Please label the items Book Fair Preview Breakfast.
- **Administration Communication: Stephanie Snyder (reported by Sue Wardell, Principal)**
 - The Administration would like to thank our Parents for their cooperation and understanding over the last few weeks, we truly appreciate all that our Parents do to help the school be successful.
 - Bus Evacuation Drill will be on Thursday to practice safe emergency practices.
 - School Pictures – October 3rd, information went home & there will be a make-up date
- **Teacher Liaison Communication: Deb Croasdale**
 - Thank you all for the grab and go treats the first week of staff days.
 - Just a reminder to please write your child's name on their coats and lunch boxes so that they can be returned when they are eventually forgotten somewhere.
 - The drama students from summer enrichment performed Rainbow Fish this past week for all students K-6. They did a great job. Many of them have chosen to continue their work with Mr. Bigelli in an afterschool program.
 - Mr. Kries announced that the Passport Club will begin next week for 3-5th, and Chess Club will begin for 3rd-8th. Parents should email Mr. Kries at jkries@hollandschool.org if their child is interested. This club is held after school and requires parent pick up.
 - Any students in grades 5-8 who are interested in chorus or chorale should email Mr. Lerch for more information. clerc@hollandschool.org.
 - Teacher Professional Development Day- October 9-No school for students; November 11th.
 - Picture Day-October 3rd. Information will come home this week with each child. Payment may be made online using a link that will be emailed home or by sending payment on October 9.
- **BOE Liaison Communication**

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- No report
- **New Business**
- **Public Comment**
 - Did the PTO like having the parent chat after the PTO meeting that one time? Can we suggest to the Administration to do that again?
 - PTO is interested (generally) but maybe share more about the agenda and what the topics will be
 - Ask for recording or virtual option for attendance
 - Holland Township Library updates:
 - Keep an eye out for the upcoming used book sales at the Twp Library! Kids book donations drop-off Oct 3-7. Kids book sale Oct 14&15.
 - Library hours are now until 6pm Tues-Fri. No mid-day closures anymore. This means you can head over to the library right after the school pickup line!
- **Next Meeting Date and Time**
 - October 11, 2023 at 7 pm in the HTS Auditorium
- **Adjournment**
 - **7:30 adjourned.**