

**Holland Township PTO**  
**Minutes of Monthly Meeting**  
**May 25, 2022**

Location: HTS Auditorium

**CALL TO ORDER:** Casey Bickhardt, Holland Township PTO President, called the meeting to order at 7:05pm.

**Minutes Review: Given by Casey Bickhardt, PTO President**

- *Motion made to approve the April 27, 2022 Meeting Minutes. The motion was seconded and approved.*

**President's Report: Given by Casey Bickhardt, PTO President**

- Upcoming Budget Meeting – Tuesday, May 31, 2022 at 6:00 pm in the Middle School Auditorium
- End of Year Class Parties – June 10<sup>th</sup> from 11:00 – 12:25. We are opening up volunteering to non-room parent PTO members. They will need to sign the Code of Conduct. If your class is light on room parents and needs help, please let us know if there are other volunteers.

**Treasurer's Report: Given by Tomasina McGuire, PTO Treasurer**

- None

**Vice President's Report: Given by Amy Gercie, PTO Vice President**

- **No Updates:** Assemblies, Bulletin Board, Family Events, Fundraising, Ad Hoc By-Laws, Ad Hoc Pavilion
- **Book Fair: Melody Conn, Given by Amy Gercie**
  - *General Reporting Topics:* The Book Fair was very successful. We had one of our most successful fairs to date, generating over \$8k in sales, giving us around \$2k in cash!!! We unfortunately had a lot of restock issues at this fair, but we did the best we could and the kids seemed so happy to have the fair back. Family Night had a great turnout as well. Thank you to all the parents who volunteered, the PTO co-chair/chair members who helped me run registers and Stephanie for all of her support.
  - *Discussion Topic:* Chair position for next year is open
- **Fundraising – Spirit Wear: Jennifer Randazzo, Given by Kristy Pieloch**
  - *General Reporting Topics:* After looking at the timing and pricing right now, we decided to hold off and not have the sale (we would be looking at \$5-6 each based on the design, and TJMaxx and other places have them for 99 cents). We are looking to do the sale at a later date and send them across the

- **Hospitality: Heather Stanley, Given by Amy Gercie**
  - *General Reporting Topics:* The committee provided breakfast for the Book Fair Preview for staff. Thank to you everyone who donated on such short notice.
- **Staff Appreciation: Laura Strangfeld and Debbie Hirst, Given by Debbie Hirst**
  - *General Reporting Topics:* Very successful
  - Dessert Day, Breakfast, final Book Card Gift Card – please send them in by Friday, we'd like to make sure that everyone has the chance to win something.
- **Website Committee: John Bartruff**
  - *General Reporting Topics:*
    - The PTO website has been updated to include the calendar of events up to the end of the school year. Any events that are not part of the calendar should be communicated to me so it can be included.
    - Additional resources such as the Membership Form, the Room Parent Code of Conduct, and Chairs/Co-Chairs Code of Conduct have been added to the PTO Resources section of the PTO website.
    - Suggestion that PTO moves to a secure portal for membership information, calendar and website tools, volunteer coordination, flyers, donations, directory (for Friend Finder) etc. such as <https://www.membershiptoolkit.com> There is a cost depending on what we want to do – lowest plan is \$450/year, highest is \$900/year. To be discussed at next meeting.
    - The Screenagers information has been sent to the public via SchoolMessenger for registration. This has been expanded Grades 6-8 so the entire middle school will be able to watch in house, as well as at home. (Thank you, Ms. Snyder)
- **8th Grade Dance: Sandy Bate**
  - *General Reporting Topics:*
    - 8<sup>th</sup> Grade Bulletin Board decorated for graduates by Debbie Hirst and Laura Strangfeld
    - Our yard signs are ordered and we will be coordinating for their drop off.
    - 8<sup>th</sup> Grade Class Gift are Del Val Hooded Sweatshirts, they are ordered
    - June 7<sup>th</sup> tentatively scheduled 8<sup>th</sup> Grade Video Presentation, just waiting on teacher video clips being coordinated through Jason Kries
    - 8<sup>th</sup> Grade Dance: Monday, June 13<sup>th</sup> at Whispering Pines at Holland. Having graduation off-site, we have to hold two dates open (June 10<sup>th</sup> and rain date June 13<sup>th</sup>) for graduation to accommodate inclement weather. Dance is on June 13<sup>th</sup> so that either way, it will be held after graduation.
    - Chaperone Code of Conduct has been put together by 8<sup>th</sup> Grade Dance Committee, PTO Board, and Administration and is nearly finalized for use with dance chaperones.
- **Nominating Committee, Given by Frank Simini**
  - Nominating committee consists of Frank Simini, Rich Theesfeld, Laura LaFevre
  - Frank opened Officer & Chair Elections by reading a list of nominees.

- *Motion is made to set aside the by-law requirements at this time to allow an interim candidate to take on the Chair or Officer position until the requirements are fulfilled or until an eligible candidate is nominated. The motion was seconded and approved.*
- Elected officers/chairs elected as interim candidates are indicated with an asterisk.
- Frank read the list of nominated chairs and co-chairs for all committees (listed below).
  - *Motion is made to elect all positions. The motion was seconded and approved.*
  - Officers Elected for 2022-2023
    - Vice President: Megan Simini
    - Treasurer: Jennifer Bartruff
  - Chairs & Co-Chairs Approved for 2022-2023

<b>Committee</b>	<b>Chair</b>	<b>Co-Chair(s)</b>
Assemblies	Amy Hawrylo	Meg Simini, Misty Lapham
Book Fair	Kaitlyn Sanocki	Mary Wiklanski*
Bulletin Board	Misty Lapham	Amy Gercie
Family Events	Gayle Hatch	Dana Hawley
Fundraising	Samantha Grundstrom	Bonnie Agaccio Jennifer Randazzo (Spirit Wear) Kristy Pieloch* (Spirit Wear)
Help from Home	Christina Piluso	John Bartruff
Hospitality	Heather Stanley	
Staff Appreciation	Alyssa Kries	Dawn Weate, Laura Nish
Website	John Bartruff	
8 <sup>th</sup> Grade Dance	Deenie Totten	

- *Motion made to create Ad-Hoc Room Parent Liaison. The motion was seconded and approved, all in favor.*
  - *Motion is made to elect Emma Moustakas\* as chair. The motion was seconded and approved.*
- *Motion made to disband the Nominating Committee for the 2022-2023 school year. The motion was seconded and approved.*

**Administration Communication: Update by Stephanie Synder, Superintendent; Given by Susan Wardell**

- Thank you for a wonderful bookfair! Kids loved it. (So did the staff).
- Thank you for all the wonderful treats for teacher appreciation week. You always spoil us!!
- Reminders:

- Administration has developed a schedule for our highly awaited Barnyard Days. Misty and Sue worked to get all students equal access to the fun.
- June 6th- Ultimate fun day for Middle Schoolers. We are still in need of parent helpers.
- June 7-9th Annual Field Days. Thank you to all our volunteers. Mrs. Wardell will confirm the volunteers and if room parents will be needed.
- June 10th- Class Parties and 8th grade graduation at Del Val (6 pm); Will confirm the student pick up policy for room parents volunteering. Keep in mind that water activities during party can be safety risk!
- June 13th- Last day of school
- This was a really challenging year, but we learned from it – and confirmed the resilience of our staff and students, and confirmed that we are really in it for the good of the students!

**Teacher Liaison Communication: Given by Debbie Croasdale**

- Most of NJSLA Testing has been completed as of today.
- Thank you for the treats and recognition during Teacher Appreciation Week.
- Thank you to Melody Conn and all who helped with the book fair. It was great to see the students excited about books.
- Calendar Reminder: No school May 30 and early dismissal days beginning June 7.
- Thank you to all of the parents who helped in reminding students to have Chromebooks charged for NJSLA testing.
- It's time to start looking for any library books that may be missing from the library as it will soon be time to return all books for inventory purposes. All library books must be returned the week of May 30.
- Field Day-Each homeroom in grades K-5 will have a field day color. If possible, have your child wear this color for their field day. K-Blue, First-Green, Second-Red, Third-Blue, Fourth-Green, and Fifth-Red.
- Yearbooks-When yearbooks are distributed, they will be triple checked to make sure each child who ordered receives their yearbook. There will be no extra books this year for last minute orders or replacements. Write their name on the inside cover with sharpie – not the first paper page in case the pages tear out!

**BOE Liaison Communication:** None

**New Business:** None

**Public Comments:**

- Christina Piluso: Recommended to have one Room Parent for each class for the 5<sup>th</sup> grade – still have class parties, and is a heavy lift when preparing for all. Very difficult to

provide food for parties across whole grade given allergy considerations. Mrs. Wardell will coordinate with Mrs. Snyder and get back to us on what is possible for 5<sup>th</sup> – 8<sup>th</sup> grade.

- Meg Simini: I volunteered with the Book Fair – the best part was watching the kids help each other, share change, etc. There were 20-25 Holland Teachers that showed up to help us move everything – that you so much!
- Casey Bickhardt: Thank you to Amy Gercie and Tomasina McGuire for all of their contributions on the PTO Board – volunteering in these positions are very time consuming jobs and everything you both have done is appreciated!

**Next Meeting: June 2022 – Date/Time/Location to be announced.**

**Meeting adjourned at 8:32 pm.**