

# Holland Township PTO

## Minutes of Monthly Meeting

### December 15, 2021

Location: Holland Township School Auditorium

**CALL TO ORDER:** Casey Bickhardt, Holland Township PTO President, called the meeting to order at 7:07pm.

#### **President's Report: Given by Casey Bickhardt, PTO President**

- Welcomed Members to the December Meeting.
- Secretary Minutes Review: A motion was made to approve the November Meeting Minutes. The motion was seconded and approved.
- New Agenda Format: to improve communication, streamline meetings to under an hour, and to keep on topic.
- Communication Channels: in order to streamline meetings, ideas/ discussions should be brought up at committee meetings. These ideas can then be presented by the chairperson when on our monthly meeting agenda.
- Organizational Health: President is happy to be in her role and thankful to have been voted in. Reminder that we are all volunteers doing this work from the goodness of heart to better the children's school experience. Reminder to go directly to the source with questions and concerns. Working together is important to organizational health.
- By-Law Change: Discussion of a motion that would change the current PTO By-Laws to include language that intends for, 'The PTO Organization, not any individual, shall pay all deductibles and fees for insurance.' Discussion will be held at the January 2022 meeting.
- Member makes motion to form Ad-hoc By-Law Committee. The motion is seconded and is approved.

#### **Treasurer's Report: Given by Tomasina McGuire, PTO Treasurer.**

- Gaga Pit Update: The finalized price of the Gaga Pit is \$3,190.72. The Holland Township School paid for the Gaga Pit and The Holland PTO will pay the school.
- Fundraiser/Shammy Shine/ Notepads Line Items: motion made to add Shammy Shine and Notepads under Fundraising Line. The motion was seconded and approved.

#### **Vice President's Report: Given by Amy Gercie, PTO Vice President**

- **PTO Committee Updates:** There were no new updates on the following committees: Book Fair, Hospitality and Staff Appreciation.
- **Assemblies:** Amy reported that Chairperson, Misty Lapham and Co-Chair, Megan Simini are looking into options for Spring Assemblies.
- **Bulletin Board:** Amy reported that Chairperson, Misty Lapham and Co-Chair, Amy Gercie put up the new bulletin board. The theme is snowmen and the focus is kindness.
- **Family Events:** Amy reported that Chairperson, Dana Hawley, is planning a cookie decorating event for December that will follow covid guidelines with masks and social distancing. Mid January Meeting being planned for committee.
- **Fundraising:**
  1. Membership approved Middle School Dance at the last meeting. There is a flyer prepared for the next school messenger to go out. Payment for middle school dance can be paid via cash, check or venmo.
  2. Shammy Shine Fundraiser: total profit is \$710.00. PTO profit is \$231.00.
  3. Committee Meeting: January 4, 2022 at 6pm. Join to help with Fundraising for the PTO.
- **Help From Home:** Amy (Vice President) stated that we do not have a Chairperson for this Committee, nor any volunteers.

- **8th Grade Dance:** Amy (Vice President) handed the floor to the 8th Grade Dance Chairperson, Sandy Bate. Planning for the 8th Grade Dance will begin in January 2022. Motion made to allow Michelle Jordan and Debbie Hirst to become Co-Chairs to the 8th Grade Dance Committee. The motion was seconded and approved.

### **Teacher Liaison Communication**

- Holiday Door Decorating Contest, deadline 12/17/2021. Teachers taking photos to share on social media.
- Holiday Parties 12/23/2021. Room Parents must meet vaccine requirements or test negative. Room Parents are encouraged to contact teachers to confirm time to come in for parties.
- Health Update: NJ in high red/ orange covid activity level. Close contacts of positive covid individuals must quarantine for 14 days with no testing negative opt out option.
- Thank you to all who supported the holiday gift card collection.
- Thank you to SEED. SEED funded the 4th Grade Pillowcase Project with The Red Cross.
- Calendar Updates:  
**12/23/2021- Early Dismissal**  
**12/24/2021- 1/2/2022- School Closed for Winter Break**  
**1/3/2022- School Back in Session**

### **Public Comments:** Casey Bickhardt (President) opened the floor to public comments.

- Room Parents only will be permitted into the school for class parties on 12/23/2021. Must be vaccinated or have negative covid test results in to the school nurse. All items for parties must be dropped off at the main office by Monday 12/20/2021 at 3pm.
- Website: At some point the PTO stopped updating the website. If members would like the website to be updated we need volunteers. PTO to email members to look for volunteers.
- Open By-Law Committee. Sandy Bate and Jennifer Randazzo-Makarick volunteered to be on this committee..
- Member concerned with Pavillion on the budget under fundraising. Confused on how there is a precise number on the Budget line. Casey Bickhardt, PTO President explained the dollar amount is a goal that could take a few years to achieve but the purpose of putting the line in the budget was to memorialize what the community wanted the PTO to raise money for. A Motion was made to establish an Ad-hoc Pavilion Committee, seconded and approved.
- Ad-hoc Pavilion Committee- No money to be spent on this committee. A motion was made to nominate Megan Simini for the committee chairperson. The motion was seconded and approved.
- Comedy Night at Whispering Pines will be held on February 5, 2022. This is not a PTO event. This is an event held by the fire department.

**Meeting adjourned at 8:26pm**