

**Holland Township PTO  
Minutes of Monthly Meeting  
November 14, 2018**

**CALL TO ORDER:** Alyssa Kries, President, called the meeting to order at 7:01 pm.

**OFFICERS REPORTS**

**President's Report:** Alyssa Kries advised that our April meeting date has been changed to April 10th.

**Secretary's Report:** Alyssa Kries opened the floor for discussion of the October 2018 minutes. No discussion. A motion to accept the October 2018 minutes was made. A seconded motion was made, and it was unanimously approved.

**Treasurer's Report:** Alyssa Kries opened the floor for discussion of the October 2018 Treasurer and Budget Reports. A motion to accept the October 2018 Treasurer and Budget Reports was made. The motion was seconded, and it was unanimously approved.

A. Sarah Tainow stated that she is interested in changing the format of the Treasurer's and Budget Reports but would like feedback from the members beforehand regarding format and formulas. Open Discussion. No one disapproved of the proposed change. Members agreed that whatever format the new Treasurer felt was best would be adopted.

B. Sarah Tainow also presented the PTO with a check from the HTEA in the amount of \$500.00 to complete the membership drive and ensure that all of the HTS staff are now members of the HTS PTO.

**COMMITTEE REPORTS**

**Assemblies Committee:** Michelle Young reported that the Chinese Acrobats Assembly will be on November 29th for Kindergarten through 8th grade.

**Book Fair:** Dawn Godown reported that flyers are being sent home. Dawn Godown also explained that in the past we have used Scholastic dollars to purchase books for the raffle as well as posters for the winners of the guessing game; however; this year

because we are using a new company we do not have any funds to purchase any prizes. A motion was made to use \$80.00 from the Book Fair profit to purchase prizes. The motion was seconded, and it was unanimously approved. Dawn Godown also advised that in years past we have used the Scholastic dollars to purchase new books for the libraries. A motion was made for teachers and librarians to make wish lists this year and for the PTO to donate a maximum of \$500.00 toward the purchase of new library books. The motion was seconded, and it was unanimously approved.

**Bulletin Board:** Michelle Young reported that the bulletin board will be updated the week before Book Fair with a theme that promotes reading and the new Follett Book Fair.

**Family Events:** Heather Bukofsky reported that the next family event will be held in conjunction with the Book Fair's Family Night. During this time students will make ornaments and engage in other hands on activities while parents shop the Book Fair.

**Fundraising Committee:** Alyssa Kries reported that Kara Cobb and Jen Randazzo Makarick have stepped down as Book Fair Chair and Co-Chair. The Chair and Co-Chair positions are now open.

- a. Stephanie Glacken reported that 576 books were shipped, 185 books were sold, 38 free teacher books, 26 out of county books were ordered, 19 children earned free shirts, 5 families earned free books and we still have 11 missing books.
- b. Michelle Young reported that the Great Lakes Gift Card sale is running till November 21st. We have 8 orders so far and the gift cards should be in during the week of December 3rd.

**Help from Home Committee:** Christina Piluso reported that she would be sending in a submission of \$380.00 to Box Tops. Mrs. Croasdale's class won the Box Tops contest again this time. Christina also reminded everyone to be sure to shop through Amazon Smile and use Shoparoo for your receipts.

**Hospitality Committee:** Jodi Schluter reported that the Senior Luncheon is scheduled for this Friday. This year the PTO is only responsible for donating the pies. Volunteers are still needed to help students serve and also to help clean up afterwards. A sign up genius will be sent out soon for the Teachers' Book Fair Preview Breakfast.

**Staff Appreciation Committee:** No updates

**Website Committee:** Alyssa Kries reported that the website is up to date.

## **NEW BUSINESS**

### **PUBLIC COMMENT**

Mrs. Deb Croasdale reported:

1. The Stop the Bleed Class has been cancelled due to the weather and will be rescheduled.
2. The Wednesday before Thanksgiving is an early dismissal.
3. December 13th is the middle school concert.
4. The elementary computer lab has been turned into a Balanced Literacy Lab.
5. The school had a lockdown drill this week.
6. Thank you to anyone who picked a light bulb off the HTEA giving tree. The gift is due by December 7th.
7. Teacher of the Year Nomination Forms are due today.
8. Dr. Yard is retiring January 31st.
9. Reminder that there is a proper chain of command when you or your child is having an issue with a teacher: Please remember to always reach out to the teacher first. Then, if you are not satisfied, speak with an administrator.

**ADJOURNMENT:** 7:38 pm. Next meeting will be on December 19, 2018 at 7:00 pm.