

**Holland Township PTO  
Minutes of Monthly Meeting  
February 21, 2017**

**CALL TO ORDER:** Alyssa Kries, Vice President, called the meeting to order at 7:00 pm.

**OFFICERS REPORTS**

**President's Report:** Alyssa Kries stated she would be running the meeting because the President was unable to attend.

**Secretary's Report:** Alyssa Kries opened the floor for discussion of the December minutes. No discussion. Jodi Schluter made a motion to accept the December 2017 minutes. Ashley Woolf seconded the motion, and it was unanimously approved.

**Treasurer's Report:** Alyssa Kries opened the floor for discussion of the December Treasurer and Budget Reports. Heather Williams made a motion to accept the December 2017 Treasurer and Budget Reports. Christina Piluso seconded the motion, and the reports were unanimously approved.

**COMMITTEES:**

**Assembly Committee:** Nothing to report.

**Book Fair Committee:** Book Fair is scheduled for the week of April 16, 2018.

**Bulletin Board Committee:** Will be updated next week.

**Family Events Committee:** Alyssa Kries reported that the Family Zumba event was successful. This Spring, they are looking into a magic show by a local Holland magician.

**Fundraising Committee:** The Spring gift card sale is running prior to Staff Appreciation week so that people will hopefully purchase gift cards from us to donate to the event.

**Help from Home Committee:** Christina Piluso reported they are in the process of counting the box tops from the Winter contest. We received a check from Amazon Smile in the amount of \$44.96.

**Hospitality Committee:** Jodi Schluter reported that she emailed out a SignUp Genius to her committee for baked goods to be donated to the Del Val District Basketball Tournament that HTS is hosting this year. This coming Friday is the Spelling Bee. Gift cards were purchased for 1st place - \$35, 2nd place - \$30 and 3rd place - \$25.

This year, no food will be supplied, only bottles of water. Three bunches of balloons will be purchased to decorate the stage. They will be sent home with the 1st, 2nd, and 3rd place winners.

**Staff Appreciation Committee:** Alyssa Kries reported that this year's theme is Best Staff in the World. Staff appreciation week will start on April 23rd with breakfast, Tuesday will be a Lunch, Wednesday will be the gift card raffle, Thursday is desserts and Friday is another gift card raffle. The food will be different themes from around the world, such as French toast.

**Website Committee:** Alyssa Kries reported it is up to date with new photos from the Zumba event.

### **NEW BUSINESS**

- a. Spring gift card order forms will be sent home with the youngest student in each HTS family on March 19<sup>th</sup>. The deadline is Thursday, March 29<sup>th</sup>.
- b. Tomasina McGuire reported that the PTO Officers had a meeting with Dr. Yard. She had a "wish list" from all of the teachers. They discussed which items made the most sense for the PTO to purchase and donate.

The elementary visual arts department requested two MacBooks. Mr. Welsh provided a price quote of almost \$1,700 for one MacBook. Heather Williams made a motion to purchase one Mac Book with a maximum budget of \$1,700. Christina Piluso seconded the motion, and it was unanimously approved.

Middle school visual arts department requested \$500 for a printing press and \$500 for mosaic tiles. Jodi Schluter made a motion to purchase \$500 for a printing press and \$500 in mosaic tiles with a maximum budget of \$1,000. Ashley Woolf seconded the motion, and it was unanimously approved.

The middle school enrichment program requested drills and vices with an approximate amount of \$300. Laura LaFevre made a motion to purchase drills and vices with a maximum budget of \$300 for the middle school enrichment program. Ashley Woolf seconded the motion, and it was unanimously approved.

The elementary enrichment program requested \$150 for a document camera. Gayle Hatch made a motion to purchase a document camera with a maximum budget of \$150. Laura LaFevre seconded the motion, and it was unanimously approved.

- c. Tomasina McGuire reported that she reached out to School Kidz, a company that sells back-to-school supplies. They package them by grade using our school's teacher lists and sell them as a kit. They will put the items each student needs together in a box. They will ship that box to the school for free. School Kidz needs 6-8 weeks from the time the sale ends to having the shipment delivered. There is no minimum order amount. This does not cost the PTO anything. We could run it as a fundraiser and increase the price on the boxes to make money off it but right now the PTO would like to offer this as a service to the families. Dr. Yard was concerned about having the supplies being shipped to the school and parents not having it ahead of time.

The PTO came up with 4 options to offer the families: 1) Pay extra to have it shipped to your house, 2) offer a specific date and time on the order form that they can pick their package up at the school in the middle of August, 3) the last week in August you can pick up your box from Nancy Holzworth in the main office, 4) the box will be on your child's desk on the first day of school.

Each option would have to be included on the order form and parents would have to let us know ahead of time how they would like to receive the kit.

The prices we received are discounted by 5% if we sign the contract with SchoolKidz by March 12th. Laura Lafevre made a motion to lock in the SchoolKidz contract with sales ending by June 1st for delivery in the beginning of August. Gayle Hatch seconded the motion, and it was unanimously approved.

**PUBLIC COMMENT**

NONE.

**ADJOURNMENT:** 7:30pm. Next meeting will be on March 21, 2018 at 7:00 pm.