



# Holland Township School

Regular Meeting  
September 28, 2021, 7:02 PM  
Holland Township School - Auditorium  
710 Milford Warren Glen Road  
Milford, NJ 8848

## MINUTES

- A. CALL TO ORDER
- B. FLAG SALUTE
- C. WELCOME
- D. ROLL CALL

Davis - Present  
 Hackmann - Present  
 Hance - Present  
 McGuire  
 Muller - Present  
 Schilder - Present  
 Walker – Present

**6 members present, 1 member absent.**

### E. CORRESPONDENCE AND PRESENTATIONS

1. John Geppert - HIB and BOE Responsibility
2. Thank You - Holland Twp. Department of Works

### F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property



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- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Muller, seconded by Mr. Hackmann, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:37 to discuss Personnel Matters and Pending, Ongoing, or Anticipated Litigation.

2. Motion to Enter Public Session

Motion made by Mr. Hackmann, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:15.

### G. CONSENT AGENDA

Motion made by Mr. Davis, seconded by Mr. Schilder, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

**Voice Vote: 6 – yes, 0 – no, 0 – abs; Motion passes 6-0**

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the following minutes :

- August 17, 2021 Work Session Meeting Minutes
- August 17, 2021 Executive Session Meeting Minutes
- August 24, 2021 Regular Board Meeting Minutes
- August 24, 2021 Executive Session Meeting Minutes (1)
- August 24, 2021 Executive Session Meeting Minutes (2)

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated August 31, 2021 check number NO831 in the amount of \$55,259.72 and the Bill List dated September 28, 2021 check numbers 11018 thru NO441 in the amount of \$861,103.66.

3. Finance

- 1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending July 31, 2021 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.
- 2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept



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the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending July 31, 2021 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, John Trent certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of July 31, 2021 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

#### **4. Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Carrie Grundhauser/NJ Science Convention/Princeton, NJ /October 2021/Registration Fee \$180 + Mileage
- Stephanie Snyder/Special Education Directors' Toolkit/November 19, 2021/Virtual/Registration Fee \$150
- Jennifer Leap/LGBTQ Youth/October 19, 2021, Webinar, \$119.99
- Kristen Deniz/LGBTQ Youth/October 19, 2021, Webinar, \$119.99

#### **5. Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

#### **H. BOARD PRESIDENT REPORT**

1. Board President Matt Davis made a statement on the status of paraprofessionals at Holland Township School.

#### **I. SUPERINTENDENT REPORT**

1. Superintendent Stephanie Snyder spoke about social media trends, including the recent TikTok challenges that are affecting schools.

#### **J. PRINCIPAL REPORT**

1. Principal Sue Wardell gave a presentation on the school's curriculum.

#### **K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY**

1. Bernie O'Brien addressed the Board about paraprofessionals.



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## L. EDUCATION

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items:

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for August 12, 2021 – September 17, 2021, and affirms the actions of the administration. (0 investigation, 0 found to be HIB).

2. **Approve Week of Respect - October 4-8, 2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 4-8, 2021 as Week of Respect.

3. **Approve School Violence Awareness Week - October 18-22, 2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 18-22, 2021 as School Violence Awareness Week.

4. **Approve Red Ribbon Week - October 25-30, 2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 25-30, 2021 as Red Ribbon Week.

5. **Approve American Education Week - November 15-19, 2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of November 15-19, 2021 as American Education Week.

6. **Approve Emergency Management and Response Plan**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Emergency Management and Response Plan for the 2021 -2022 school year.

7. **Approve Professional Services**

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves professional services provided by the following for the 2021-2022 school year:

- Pediatric Neuropsychology: o Morris Psychological Group, P.A. - Estimated Fee of \$3,800 per evaluation

8. **Approve Paul J. Di Sarro Music Scholarship**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Paul J. DiSarro Music Scholarship in the amount of \$2,000 to be applied towards summer camp 2021. The Board recognizes and thanks the Di Sarro family for their continued and generous support of our school district.

9. **Approve and Accept Submission**

RESOLVED, upon the recommendation of the Superintendent the Holland Township Board of Education approves and accepts the submission of ARP IDEA Application.



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## **Roll Call Vote:**

Hackmann - Yes; Hance - Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

**Motion passes 6-0.**

## **M. PERSONNEL**

Motion made by Mr. Davis, seconded by Mr. Hackmann, to approve the following items:

### **1. Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township

Board of Education approves the following substitutes for the 2021-2022 school year:

- April Walker: Teacher/Aide/Cafeteria Aide
- Dana Stem: Aide/Cafeteria Aide
- Joan Stachnik: Aide/Cafeteria Aide

### **2. Approve Staff Members for Detention**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all employed teachers to act as chaperones for Detention as per the negotiated contract for the 2021-2022 school year.

### **3. Approve of Long Term Substitute Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Hope Dell as the Long Term Substitute Teacher to begin retroactive September 13, 2021 and ending on or about December 13, 2021.

Ms. Dell will be paid as follows: Regular per diem substitute rate of \$110.00 per day for the first ten consecutive school days and effective on the eleventh consecutive day in the position, the rate shall be 1.3 times the regular per diem substitute rate (\$143.00), and shall be retro-active to the first day. On the 31st consecutive day in the position the per diem amount will be 1/200th of Step 1 of the 2020-2021 HTEA salary guide (\$263.90) (Subject to adjustment after settlement of contract)

### **4. Approve Increase Cafeteria Aides Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the increase in hours for Lana Templeton, Jessica Theesfeld and Sherry Scott as Cafeteria Aides for the 2021-2022 school year on an as needed basis retroactive to September 15, 2021.

Further RESOLVED, Ms. Templeton, Ms. Theesfeld and Ms. Scott will complete timesheets for any additional time.

### **5. Approve Extra and Co-Curricular Activities Directors**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2021/2022 school year as per negotiated contract (rate are subject to adjustment after settlement of contract) Pending Student Involvement and completion of season:



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## Position/Staff Member/Stipend

Volleyball: Isabella Cafro/\$2,155 (Replaces Dana Stem's BOE Approval of 8/24/21)

### **6. Approve Volunteer**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Alan Harvey as a volunteer to assist Mr. Chris Croasdale (Coach) with Girls Soccer Team.

### **7. Approve Unpaid NJFLA/NJFLIA Leave**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Lisa Nolan's request for unpaid NJFLA/NJFLIA leave beginning on or about September 7, 2021 not to exceed 12 weeks on an intermittent basis.

### **8. Approve Department Chairpersons**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as Department Chairpersons, for the 2021/2022 school year as per negotiated contract (subject to adjustment after settlement of contract):

## Department/Staff Member/Stipend

Mathematics K-8/Stephanie Kane/\$1,670

Physical Education K-8/Betsy Nush/\$1,670

Science K-8/Carolyn Grundhauser/\$1,670

Social Studies/Financial Literacy/Civics K-8/Sandra Ozgar/\$1,670

Visual /Performing Arts/Dance K-8/Tom Welsh/\$1,670

### **9. Approve Home Instruction**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Rosemary Carnali as Home Instruction Tutor on an as needed basis for the 2021-2022 school year at an hourly rate of \$47.88 (rate subject to be adjusted after settlement of contract).

### **10. Approve Media Center Volunteers**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following as Media Center Volunteers for the 2021-2022 school year:

- Mary Carpenter
- Mary Wiklanski
- Christina Heilig
- Misty Lapham
- Liz Rogers

### **11. Approve Unpaid Day**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Michael Yard for one (1) unpaid day, Monday, September 20, 2021.



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FURTHER RESOLVED that the following payroll check for Michael Yard will be deducted for his one (1) unpaid day for Monday, September 20, 2021.

**Roll Call Vote:**

Hackmann - Yes; Hance - Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

**Motion passes 6-0.**

**N. POLICY**

Motion made by Mr. Davis, seconded by Mr. Walker, to approve the following items:

1. Approve First Reading of Policies and Regulations RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- P 1648 Restart and Recovery Plan (M) (Abolished)
- P 1648.02 Remote Learning Options for Families (M) (Abolished)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (New)
- P 1648.13 School Employee Vaccination Requirements
- P 2422 Comprehensive Health and Physical Education (M) (Revised)
- P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)
- P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5114 Children Displaced by Domestic Violence (Abolished)
- P 5116 Education of Homeless Children (Revised)
- P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- P 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
- P 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P & R 7432 Eye Protection (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- R 8420.1 Fire and Fire Drills (M) (Revised)
- P 8540 School Nutrition Programs (M) (Revised)
- P 8550 Meal Charges/Outstanding Food Service Bill (M)(Revised)
- P 8600 Student Transportation (M) (Revised)
- P 8810 Religious Holidays (Abolished)

**Roll Call Vote:**

Hackmann - Yes; Hance - Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

**Motion passes 6-0.**



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## O. FINANCE AND FACILITIES

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items:

### 1. APPROVE PRESCHOOL TUITION CONTRACTS FOR THE 2021-2022 SCHOOL YEAR

RESOLVED, that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Preschool parent paid tuition contracts and accepts the following Preschool students for the 2020-2021 school year.

#### **Roll Call Vote:**

Hackmann - Yes; Hance - Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

**Motion passes 6-0.**

## P. SUPPLEMENTARY MATTERS

### Q. COMMENTS: PUBLIC – GENERAL

1. Parents Lindsey McDonald, Shannon Shuey, Shannon Martin, and Lauren Case spoke against the mask mandates.
2. Resident Clare Wargaski requested parents serve the Board with an “I do not consent” notice so the parents can “hold the Board accountable for any harm facilitated” by the mask mandate currently required by Executive Order.

### R. ADJOURNMENT

#### 1. Motion to Adjourn

Motion made by Mr. Muller, seconded by Mr. Schilder, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:59.

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,

Jack Trent  
Business Administrator/ Board Secretary