

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
October 17, 2023, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

Minutes

- A. CALL TO ORDER 7:01 pm by Mr. Davis
- B. FLAG SALUTE
- C. WELCOME
- D. ROLL CALL

Davis: Present

Giovannetti: Absent

Hance: Present

Martin: Present

Moustakas: Present

Muller: Absent

Walker: Absent

4 Present-Quorum

E. CORRESPONDENCE

1. Email from: Tim & Tomasina McGuire – Homeschooling

F. EXECUTIVE SESSION-None

~~WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it~~

~~RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:-~~

- ~~___ Confidential Matters by Law or Court Order~~
- ~~___ Purchase Property~~
- ~~___ Personnel Matters~~
- ~~___ Invasion of Individual Privacy Employee or Student~~
- ~~___ Investigation into Violations of Law~~
- ~~___ Suspension, Civil Penalty or Loss of a License or Permit~~
- ~~___ Disclosure would Impair District's Right to Receive Funding~~
- ~~___ School/Public Security~~

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- ~~___Collective Bargaining~~
- ~~___Pending, Ongoing or Anticipated Litigation~~

~~And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.~~

~~1. Motion to Enter Executive Session~~

~~Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at _____ to discuss _____.~~

~~2. Motion to Enter Public Session~~

~~Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at _____.~~

G. CONSENT AGENDA

Motion made by **Mr. Davis**, seconded by **Mrs. Martin**, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Voice Vote: 4 Ayes, 0 Nay, 0 Abstentions - Motion Passed

Roll Call Vote:

Giovannetti _____ Martin _____ Moustakas _____ Muller _____ Walker _____ Hance _____ Davis _____

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, that the Board approve the following minutes:

September 19, 2023 Work Session Meeting Minutes

September 26, 2023 Regular Board Meeting Minutes

September 26, 2023 Executive Session Meeting Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools, that the Board approve the Bill List dated October 17, 2023 check numbers NO929 thru 13198 in the amount of \$1,119,532.99

3. Finance Transfer Report Only Board Sec Treasury Report NA

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending August 31, 2023 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending August 31, 2023 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as

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of August 31, 2023 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve 10work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to he instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Rose Branosky/SLP'S Practical Therapy Techniques/Virtual/\$279 Registration
- Eric Carr/School Safety Specialist Academy/Bergen County Police & Fire Academy/Mileage

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. BOARD PRESIDENT REPORT - None

I. SUPERINTENDENT REPORT

1. Testing Report- Reading Specialist Report

J. PRINCIPAL REPORT

1. Newsletter. Parent Reminders

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY - None

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

L. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Giovannetti-ABS, Martin- Yes Moustakas-Yes Muller-Absent Walker-Absent Hance- Yes Abstain #5
Davis- Yes Abstain #5

Motion Carries 4-0

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

Accept Superintendent's Harassment, Intimidation, Bullying Report RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for September 15, 2023 - October 3, 2023 and affirms the actions of the administration. (1 investigation, 0 found to be HIB). (School Year 2023-2024 1 total investigation, 0 found to be HIB)

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2. Approve Nursing Service Plan

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Nursing Service Plan for the 2023-2024 School Year.

3. Approve Therapy Dog

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Maryann Huzar's dog (Ryland) as Therapy dog for the 2023-2024 school year. All certificates and insurance documents provided to the school district.

4. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Kindergarten - RVCC Theatre, Branchburg, NJ
- 1st Grade - Echo Hill Park, Flemington, NJ
- 2nd Grade - Camp Tecumseh. Pittstown, NJ
- 4th Grade - Ellis Island
- Middle School Special Education - Trout Release - Hampton, NJ & The Nurture Nature Center - Easton, PA
- 8th Grade - Dorney Park, Allentown, PA
- Student Council - Six Flags Great Adventure, Jackson, NJ

5. Accept S.E.E.D. Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the S.E.E.D. (Source for Excellence in Educational Development) Donation in the amount of \$1,200 (3 years) to be applied towards 1st Grade's Dino Dig. The Board recognizes and thanks the S.E.E.D. (Source for Excellence in Educational Development) for their continued and generous support of our school district.

Carry over to the November Board Meeting-Quorum for approval not reached

6. Accept Del Val Municipal Alliance Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Del Val Municipal Alliance Donation to be applied towards Matt Bellace Presentation to the 7th Grade. The Board recognizes and thanks the Del Val Municipal Alliance for their continued and generous support of our school district.

7. Approve Athletic Schedule

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Boys and Girls Basketball schedules for the 2023-2024 school year. The schedules are subject to change due to rescheduling and post season competition.

M. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Giovannetti-ABS, Martin- Yes Moustakas-Yes Muller-Absent Walker-Absent Hance- Yes
Davis- Yes

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Motion Carries 4-0

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2023-2024 school year:

- Ashley Young/Aide

2. Rescind Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the following staff as extra and co-curricular activities directors, for the 2023/2024 school year as per negotiated contract.

Position/Staff Member/Stipend

Softball/\$2155/Nicole Miller

3. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2023/2024 school year as per negotiated contract. Pending Student Involvement and completion of season:

Position/Staff Member/Stipend

Yearbook Advisor/\$3,209/Alyssa Kries

Girls Basketball/\$3,878/Alexandra Raulf

Boys Basketball/\$3,878/Kathleen Petri Harvey (Pending Criminal History)

Softball/\$2,155 (Split Position)/Nicole Miller & Nicole Carr

4. Approve Volunteer

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Isa Knapp as a volunteer to assist Alexandra Raulf (Coach) with Girls Basketball Team.

5. Approve Student Observer

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ashlee Miller as a student observer (Clinical Practice) from Centenary College.

N. POLICY

Motion made by **Mr. Davis**, seconded by **Mrs. Martin**, to approve the following items:

Roll Call Vote:

Giovannetti-ABS, Martin- Yes Moustakas-Yes Muller-Absent Walker-Absent Hance- Yes

Davis- Yes

Motion Carries 4-0

1. Approve First Reading of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

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- P1524 - School Leadership Councils (ABOLISHED)
- P2270 - Religion in the Schools
- P3161 - Examination for Cause
- P & R 3212 - Attendance
- P3324 - Right of Privacy
- P & R 3432 - Sick Leave (ABOLISHED)
- P4161 - Examination for Cause
- P & R 4212 - Attendance
- P4324 - Right of Privacy
- P & R 4432 - Sick Leave (ABOLISHED)
- P & R 5111 - Eligibility of Resident/Nonresident Students
- P & R 5116 - Education of Homeless Children and Youth
- P & R 5460.02 - Bridge Year Pilot Program (ABOLISHED)
- P6361 - Relations With Vendors for Abbott Districts (ABOLISHED)
- **P8500 - Food Services Abolish**
- **P8540 - School Nutrition Programs Abolish**
- **P8550 - Meal Charges/Outstanding Food Service Bill Abolish**

Roll Call Vote:

Giovannetti-ABS, Martin- Yes Moustakas-Yes Muller-Absent Walker-Absent Hance- Yes
Davis- Yes

Motion Carries 4-0

Motion made by **Mr. Davis**, seconded by **Mrs. Hance** to approve the following item:

2. Suspend Bylaw 0131

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education suspends Bylaw 0131 and adopts revised Policy 8500 (Food Service) with one reading.

O. FINANCE AND FACILITIES

Motion made by **Mr. Davis**, seconded by **Mrs. Martin**, to approve the following items:

Roll Call Vote:

Giovannetti-ABS, Martin- Yes Moustakas-Yes Muller-Absent Walker-Absent Hance- Yes
Davis- Yes

Motion carries 4-0

1. Approve Three-Year Comprehensive Maintenance Plan and form M1 for 2023-2024

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the Three- Year Comprehensive Maintenance Plan and Form M-1 for the 2023-2024 school year, and the submission of the same to the New Jersey Department of Education. Forms are on file in the Business Office.

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2. House Lease Approval

RESOLVED, upon the recommendation of the Superintendent the Holland Township Board of Education approves the lease agreement with Patricia Egan and Arden Olsen effective November 1, 2023. **House lease was reviewed**

3. Approve Bedside Instruction Contract with Brookfield Schools

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves bedside instruction services for student 35348 with the Brookfield Schools/For Keeps Program @St. Peter's University Hospital. The instruction rate will be \$47.88 per hour.

P. SUPPLEMENTARY MATTERS

~~1. General~~

~~2. Budget~~

3. Facilities Report - September

4. BOE - Staff Breakfast *December 22, 2023*

5. Regionalization (updates from DVRHS, Frenchtown)

Board approved presentation by Porzio Law firm on 11/21/23

6. Athletic Competition (per agreement at work session, we will discuss parent communication) Homeschooling inclusion in extracurricular.

Q. COMMENTS: PUBLIC – GENERAL- None

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

R. EXECUTIVE SESSION

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Purchase Property

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Invasion of Individual Privacy Employee or Student

Investigation into Violations of Law

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- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:12 pm. to discuss personnel matters.

4 Ayes Motion Carried

2. **Motion to Enter Public Session**

Motion made by **Mr. Davis** seconded by **Mrs. Hance**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:17 pm

4 Ayes motion carried

S. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by **Mrs. Martin**, seconded by **Mr. Davis** upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:17 pm.

4 Ayes Motion Carried

Respectfully Submitted,



Deborah Olah
Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.