

HOLLAND TOWNSHIP SCHOOL DISTRICT

**Work Session
October 10, 2023, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848**

Minutes

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis: Present

Giovannetti: Present (google)

Hance: Present

Martin: Present

Moustakas: Present

Muller: Absent

Walker: Present

E. WORKSHOP DISCUSSION ITEMS

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

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1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:05 pm** to discuss the rental property and student privacy.

Motion made by **Mr. Davis**, seconded by **Mrs. Martin** upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **7:59 pm**.

G. CONSENT AGENDA - DISCUSSION ONLY

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Roll Call Vote:

Giovanetti _____ Martin _____ Moustakas _____ Muller _____ Walker _____ Hance _____ Davis _____

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, that the Board approve the following minutes;

September 19, 2023 Work Session Meeting Minutes

September 26, 2023 Regular Board Meeting Minutes

September 26, 2023 Executive Session Meeting Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated October 17, 2023 check numbers _____ thru _____ in the amount of _____.

3. Finance

1) Upon the recommendation of the Superintendent of Schools, that the Board approve the transfers for the month ending August 31, 2023 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending August 31, 2023 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of August 31, 2023 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to he instructional needs of the School District

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or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Rose Branosky/SLP'S Practical Therapy Techniques/Virtual/\$279 Registration
- Eric Carr/School Safety Specialist Academy/Bergen County Police & Fire Academy/Mileage

H. **COMMENTS: PUBLIC - AGENDA ITEMS ONLY- None**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

I. **EDUCATION - DISCUSSION ONLY**

Motion made by __, seconded by ____, to approve the following items:

Roll Call Vote:

Giovanetti _____ Martin ___ Moustakas ___ Muller ___ Walker _____ Hance _____ Davis _____

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for September 15, 2023 - October 3, 2023 and affirms the actions of the administration. (1 investigation, 0 found to be HIB). (School Year 2023-2024 1 total investigation, 0 found to be HIB)

2. **Approve Nursing Service Plan**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Nursing Service Plan for the 2023-2024 School Year.

3. **Approve Therapy Dog**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Maryann Huzar's dog (Ryland) as Therapy dog for the 2023-2024 school year. All certificates and insurance documents provided to the school district.

4. **Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Kindergarten - RVCC Theatre, Branchburg, NJ
- 1st Grade - Echo Hill Park, Flemington, NJ
- 2nd Grade - Camp Tecumseh. Pittstown, NJ
- 4th Grade - Ellis Island
- 6th, 7th 8th Grade - Camp Bernie, Port Murray, NJ
- Middle School Special Education - Trout Release - Hampton, NJ & The Nurture Nature Center - Easton, PA
- 8th Grade - Dorney Park, Allentown, PA

5. **Accept S.E.E.D. Donation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the S.E.E.D. (Source for Excellence in

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Educational Development) Donation in the amount of \$400 to be applied towards 1st Grade's Dino Dig. The Board recognizes and thanks the S.E.E.D. (Source for Excellence in Educational Development) for their continued and generous support of our school district.

6. Accept Del Val Municipal Alliance Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Del Val Municipal Alliance Donation to be applied towards Matt Bellace Presentation to the 7th Grade. The Board recognizes and thanks the Del Val Municipal Alliance for their continued and generous support of our school district.

J. PERSONNEL - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Giovannetti____Martin__Moustakas__Muller__Walker____Hance____Davis_____

1. Rescind Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the following staff as extra and co-curricular activities directors, for the 2023/2024 school year as per negotiated contract.

Position/Staff Member/Stipend

Softball/\$2155/Nicole Miller

2. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2023/2024 school year as per negotiated contract. Pending Student Involvement and completion of season:

Position/Staff Member/Stipend

Yearbook Advisor/\$3,209/Alyssa Kries

Girls Basketball/\$3,878/Alexandra Raulf

Softball/\$2155 (Split Position)/Nicole Miller & Nicole Carr

3. Approve Volunteer

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Matt Walker and April Walker as volunteers to assist Alexandra Raulf (Coach) with Girls Basketball Team.

K. POLICY - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Giovannetti____Martin__Moustakas__Muller__Walker____Hance____Davis_____

1. Approve First Reading of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland

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Township Board of Education approves the first reading of the following Policies and Regulations:

- P1524 - School Leadership Councils (ABOLISHED)
- P2270 - Religion in the Schools
- P3161 - Examination for Cause
- P & R 3212 - Attendance
- P3324 - Right of Privacy
- P & R 3432 - Sick Leave (ABOLISHED)
- P4161 - Examination for Cause
- P & R 4212 - Attendance
- P4324 - Right of Privacy
- P & R 4432 - Sick Leave (ABOLISHED)
- P & R 5111 - Eligibility of Resident/Nonresident Students
- P & R 5116 - Education of Homeless Children and Youth
- P & R 5460.02 - Bridge Year Pilot Program (ABOLISHED)
- P6361 - Relations With Vendors for Abbott Districts (ABOLISHED)
- P8500 - Food Services
- P8540 - School Nutrition Programs
- P8550 - Meal Charges/Outstanding Food Service Bill

L. FINANCE AND FACILITIES - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Giovannetti____Martin__Moustakas__Muller__Walker____Hance____Davis_____

1. Approve Three-Year Comprehensive Maintenance Plan and form M1 for 2023-2024

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the Three- Year Comprehensive Maintenance Plan and Form M-1 for the 2023-2024 school year, and the submission of the same to the New Jersey Department of Education. Forms are on file in the Business Office.

2. House Lease Approval

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the lease agreement with Patricia Egan and Arden Olsen effective November 1, 2023.

Dana Stem, 3 Holbrook Lane had questions regarding the lease of the house on school campus. She was asked by the BOE president to call the Superintendent to discuss her concerns/questions.

M. COMMENTS: PUBLIC - GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and

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goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

N. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Muller**, seconded by **Mr. Davis** upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **8:24 pm. 6-Ayes**

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,



Deborah Olah

Board Secretary