



# Holland Township School

Work Session  
November 16, 2021, 7:00 PM  
Holland Township School - Auditorium  
710 Milford Warren Glen Road  
Milford, NJ 8848

## MINUTES

- A. CALL TO ORDER
- B. FLAG SALUTE
- C. WELCOME
- D. ROLL CALL

Davis – Present  
 Hackmann – Present  
 Hance  
 McGuire – Present  
 Muller – Present  
 Schilder – Present  
 Walker – Present

6 members present. 1 member absent.

- E. WORKSHOP DISCUSSION ITEMS
- F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law



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- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Mr. Walker, seconded by Mr. McGuire, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:05 to discuss Personnel Matters.

2. **Motion to Enter Public Session**

Motion made by Mr. Davis, seconded by Mr. Schilder, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:13.

## G. CONSENT AGENDA – DISCUSSION ONLY

Superintendent Stephanie Snyder discussed the Agenda with Board.

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of \_\_\_\_\_

2. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated \_\_\_\_\_ check numbers \_\_\_\_\_ thru \_\_\_\_\_ in the amount of \_\_\_\_\_.

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending XXXXX as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending \_\_\_\_\_ and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, John Trent certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of XXXXX and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. **Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve



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work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Susan Wardell/The Anxious Student/Virtual/December 15, 2021/Registration Fee \$125

## 5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

## H. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

### I. EDUCATION

Motion made by Mr. Davis, seconded by Mr. Davis, to approve Education Motion Number 8:

#### **Roll Call Vote:**

Hackmann - Yes; McGuire – Yes; Muller - Yes; Schilder - Yes; Walker - Yes; Davis - Yes

**Motion passes 6-0.**

#### 1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for October 18, 2021 - November 12, 2021 and affirms the actions of the administration. (0 investigation, 0 found to be HIB).

#### 2. Approve Hearts and Hands Professional Development & Educational Consulting, LLC

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Hearts and Hands Professional Development & Education Consulting, LLC Consulting Services to provide Professional Development in Social Emotional Learning through workshop sessions not to exceed \$15,000.00 for the 2021/2022 school year.

#### 3. Approve IPM Plan and Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Integrated Pest Management Plan and Policy for the 2021-2022 school year.

#### 4. Approve Applying for Frax Grant

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Frax Grant application (online Math program to help with fractions) for a one year trial for the 2021-2022 school year.

#### 5. Approve Revised HTS Health, Safety, and Learning Environment Protocols

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Revised Health, Safety, and Learning Environment Protocols for the 2021-2022 school year.



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## **6. Approve School Safety and Security Plan Annual Review Statement of Assurance**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Safety and Security Plan Annual Review Statement of Assurance for the 2021-2022 school year. The School Safety and Security Plan Annual Review Statement of Assurance will be submitted to the County Office of Education.

## **7. Approve Annual HIB Self-Assessment**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Annual HIB Self-Assessment for the 2020-2021 school year.

## **8. Approve Field Trip**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Delaware Valley High School/7th & 8th Grade Students/November 2021
- Delaware Valley High School/8th Grade Students/December 2021

## **9. Approve Silica Exposure Control Plan**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Silica Exposure Control Plan for the 2021-2022 school year.

## **10. Accept Holland Township Environmental Commission Donation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Holland Township Environmental Commission donation of personal hand sanitizers for our students. The Board recognizes and thanks the Holland Township Environmental Commission for the continued and generous support to our school district.

## **J. PERSONNEL - DISCUSSION ONLY**

### **1. Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2021-2022 school year:

- Katherine Ujvary: **Nurse**

### **2. Approve Unpaid Leave of Absence**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approved Mr. Michael Yard's unpaid leave of absence beginning Wednesday, November 3, 2021 until further notice.

## **K. POLICY - DISCUSSION ONLY**

## **L. FINANCE AND FACILITIES - DISCUSSION ONLY**

Motion made by \_\_\_\_, seconded by \_\_\_\_, to approve the following items:



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## M. SUPPLEMENTARY MATTERS

Superintendent Snyder and Board President discussed doing a staff breakfast before Christmas break. Mrs. Snyder additionally discussed ESSER ARP funds.

## N. COMMENTS: PUBLIC – GENERAL

HTEA representatives made a statement regarding Negotiations.

## O. EXECUTIVE SESSION

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### 1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:40 to discuss Collective Bargaining and Pending, Ongoing or Anticipated Litigation.

### 2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:28.

## P. ADJOURNMENT

### 1. Motion to Adjourn

Motion made by Mr. Muller, seconded by Mr. Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:29.



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Respectfully Submitted,

Jack Trent  
Board Secretary / Business Administrator

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

PLEASE  
SIGN  
HERE

