



# Holland Township School

Regular Meeting  
November 22, 2022, 7:00 PM  
Holland Township School - Auditorium  
710 Milford Warren Glen Road  
Milford, NJ 8848

## MINUTES

A. **CALL TO ORDER** – The meeting was called to order at 7:02.

B. **FLAG SALUTE**

C. **WELCOME**

D. **ROLL CALL**

Bartruff, Jr. – Present

Davis – Present

Hance – Present

Martin – Present

McGuire – Present

Muller – Present

Walker – Present

**7 Present, 0 Absent.**

E. **CORRESPONDENCE**

F. **CONSENT AGENDA**

Motion made by Mr. Davis, seconded by Ms. Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Voice vote: AYES – 7    NAYES – 0    ABSTENTIONS - 0

Motion carries **7-0**.

### 1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the following minutes of:

October 11, 2022 Work Session Meeting Minutes

October 18, 2022 Regular Board Meeting Minutes

October 11, 2022 Work Session Executive Meeting Minutes \_

### 2. **Bill List**

Upon the recommendation of the Superintendent of Schools, that the Board approve the Bill List dated November 22, 2022 check numbers 12233 thru 12305 in the amount of \$819,864.86.

### 3. **Finance**

1) Upon the recommendation of the Superintendent of Schools, that the Board approve the transfers for the month ending September 30, 2022 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.



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2) To accept the Holland Township Board of Education's certification, the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending September 30, 2022 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, the Board accept the School Business Administrator/Board Secretary's, Jack Trent certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of September 30, 2022 and that as of that date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. **Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

G. **BOARD PRESIDENT REPORT** – Will talk about regionalization in Supplementary Matters.

H. **SUPERINTENDENT REPORT** – Spoke about changes in agenda.

I. **PRINCIPAL REPORT** – Spoke about parent visitations, 2<sup>nd</sup> grade's Balloons over Broadway, the school newsletter, and the 4<sup>th</sup> grade food drive.

J. **COMMENTS: PUBLIC - AGENDA ITEMS ONLY** - None

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

**EDUCATION**

Motion made by Mr. Davis, seconded by Mr. Walker, to approve the following items:

**Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; McGuire – Yes; Muller – Yes; Walker – Yes; Davis – Yes**

Motion passes 7-0.

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for October 6, 2022 - November 8, 2022 and affirms the actions of the administration. (1 investigation, 1 found to be HIB). (School Year 2022-2023 2 total investigations, 1 found to be HIB)

2. **Approve IPM Plan and Policy**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Integrated Pest Management Plan and Policy for the 2022-2023 school year.

3. **Approve Field Trips**



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RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips for the 2022-2023 School Year:

- Tournament of Champions - Del Val High School
- Grades 6-8 - Camp Bernie
- 8th Grade - Del Val High School

#### **4. Approve School Safety and Security Plan Annual Review Statement of Assurance**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Safety and Security Plan Annual Review Statement of Assurance for the 2022-2023 school year. The School Safety and Security Plan Annual Review Statement of Assurance will be submitted to the County Office of Education.

#### **5. Approve Revised HTS Health, Safety, and Learning Environment Protocols**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Revised Health, Safety, and Learning Environment Protocols for the 2022-2023 school year

#### **6. APPROVE SMEKENS EDUCATION SOLUTION**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Smekens Education Solutions, Inc, (Remote Coaching) for staff Professional Development for the 2022-2023 school year, not to exceed \$2,600.

#### **7. Approve 2023-2024 School Year Calendar**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2023-2024 school year calendar.

### **PERSONNEL**

Motion made by Mr. Davis, seconded by Mr. Bartruff, to approve the following items:

**Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; McGuire – Yes; Muller – Yes; Walker – Yes; Davis – Yes**

Motion passes 7-0.

#### **1. Approve Student Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Geena Basile as a student teacher (Clinical Practice) from Indiana University of Pennsylvania for one semester starting January 2023. Ms. Basile will split her time between Ms. Stow and Ms. Branosky.

#### **2. Accept Resignation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Employee #551 effective June 30, 2023 for purposes of retirement.

#### **3. Accept Resignation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Employee #1877 effective retroactive November 4, 2022.



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#### 4. Approve Volunteer

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Isa Knapp as a volunteer to assist Alexandra Raulf (Coach) with the Girls Basketball Team.

#### 5. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2022-2023 school year:

- John Croasdale: Custodian

#### 6. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2022/2023 school year as per negotiated contract. Pending Student Involvement and completion of season:

#### Position/Staff Member Local #/Stipend

Boys Lacrosse - Tom Weaver/\$2,155 (pending criminal history)

Baseball - Patrick Wynne/\$2,155

#### 7. Approve Waiver of Stipend

WHEREAS, Frank Simini, Girls' Volleyball Coach, has made it known to the Holland Township Board of Education his desire to waive the \$2,155 stipend for the position; and

WHEREAS, Frank Simini has requested that the stipend be redirected half to the volley program at Holland to support any needed equipment such as balls, training aids, etc. and the other half to Ms. Jessika Beahm (volunteer),

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education approves the waiver of stipend request from Girls' Volleyball coach Frank Simini and the \$2,155 stipend be used half to support any needed equipment such as balls, training aids, etc.and the other half to Ms. Jessika Beahm.

#### 8. Approve Home Instruction

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Rosemary Carnali as Home Instruction Tutor on an as needed basis for the 2022-2023 school year at an hourly rate of \$47.88.

#### 9. Approve Custodian

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Paul Ramos as a Full Time Custodian (pending criminal history). Mr. Ramos will be placed on Step 1 (\$41,215 - prorated) of the custodian salary guide and in addition will receive a 4% shift differential for working second shift.

### FINANCE AND FACILITIES

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items:

**Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; McGuire – Yes; Muller – Yes; Walker – Yes; Davis – Yes**



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Motion passes 7-0.

**1. Approve Parette Somjen Architects Design Specification and Bidding Services Proposal for HVAC Replacement**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the proposal from Parette Somjen Architects to create design specifications and provide bidding consulting services for the replacement of HVAC Systems for the Media Center and classrooms A4 through A1. The cost of these services is \$66,700.

**2. Increase Substitute Rates**

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Educations increases the following substitute rates effective November 28, 2022:

- Custodian Rate to \$18 per hour
- Teacher/Aide: \$140 full day
- Teacher/Aide: \$70 1/2 day

**K. SUPPLEMENTARY MATTERS**

Motion made Mr. Davis, seconded by Mr. Muller, to approve the Regionalization Study Resolution as follows:

WHEREAS, lawmakers in New Jersey have identified school consolidation as a potential remedy for property tax relief in their "Path To Progress" report; and

WHEREAS, a new grant program is now available through the state to pay 100% of costs related to a school district regionalization study; and

WHEREAS, school districts now have the potential to recoup some lost state aid after forming a new regional district; and

WHEREAS, no specific measure of financial benefits or drawbacks for Holland Township taxpayers can be known until a study is completed; and

WHEREAS, no district would be bound to any action after the regionalization study is complete; and

WHEREAS, Holland Township School District, like all other districts sending students to Delaware Valley Regional High School, is facing declining enrollment and cuts in state aid due to changes in the funding formula enacted in 2018; and

WHEREAS, the Holland Township Board of Education believes that school boards have an obligation to fully investigate and consider any opportunity for improving student programs or strengthening fiscal responsibility; and

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township Board of Education calls upon the boards of education of Alexandria Township School, Frenchtown School, Milford School, Kingwood Township School, and Delaware Valley Regional High School to join the Holland Township Board of Education in commissioning a school regionalization study under



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the rules of the new grant program for a new PreK-through-12th or PreK-through-8th school district; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the boards of education for Alexandria Township School, Frenchtown School, Milford School, Kingwood Township School, and Delaware Valley Regional High School and their respective municipal governing bodies.

**Roll Call Vote: Bartruff, Jr. – Yes; Hance – Yes; Martin – Yes; McGuire – Yes; Muller – Yes; Walker – Yes; Davis – Yes**

Motion passes 7-0.

*Mr. McGuire excused himself from the meeting at 7:23.*

**L. COMMENTS: PUBLIC – GENERAL** – Holland residents Tim McGuire and Laura Desari made comments on the previous election.

*Mr. McGuire returned to the meeting at 7:26.*

## **M. EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District’s Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

### **1. Motion to Enter Executive Session**

Motion made by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:30 to discuss Pending, Ongoing or Anticipated Litigation.



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## **2. Motion to Enter Public Session**

Motion made by Mr. Davis, seconded by Mr. Bartruff, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:41.

## **N. ADJOURNMENT**

### **1. Motion to Adjourn**

Motion made by Mr. Muller, seconded by Mr. Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:41.

Respectfully submitted,

Jack Trent

School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.