



Holland Township School

Work Session
May 18, 2021, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 08848

MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL: 7:04 pm

- Davis_P__
- Hackmann_P__
- Hance_P__
- McGuire_P__
- Muller_P__
- Schilder_P_
- Walker___

6 members present. 1 member absent.
Matthew Walker joined the meeting at 7:14 pm.

E. WORKSHOP DISCUSSION ITEMS

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property



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- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Davis, seconded by Hackmann, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:05 pm to discuss Personnel Matters.

2. Motion to Enter Public Session

Motion made by Davis, seconded by Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:19pm.

G. CONSENT AGENDA - DISCUSSION ONLY

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of the April 27, 2021 board meeting and the Executive Session minutes of the April 27, 2021 board meeting.

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated _____ check numbers _____ thru _____ in the amount of _____.

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending March 31, 2021 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending March 31, 2021 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over-expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of March 31, 2021 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year



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H. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

None.

I. EDUCATION - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call

Vote: Hackmann__Hance__McGuire__Muller__Schilder____Walker__Davis__

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for April 16, 2021 to May 10, 2021 and affirms the actions of the administration. (0 investigation, 0 found to be HIB).

2. Revise 8th Grade Graduation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education moves the 8th Grade graduation date to June 10, 2021 @ 6:00 pm with a rain date of June 11, 2021 @ 6:00 pm. The graduation ceremony will be held at Delaware Valley High School outside stadium.

J. PERSONNEL - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call

Vote: Hackman__Hance__McGuire__Muller__Schilder____Walker__Davis__

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2020-2021 school year:

- Anjili Kinney: Teacher Aide/Library Clerk/Secretary

2. Approve Long Term Substitute

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Michelle Small as Long Term Substitute - Special Education Teacher for the 2021-2022 School Year.

The per diem rate will be 1/200th of Step 1 of the 2020- 2021 HTEA salary guide (\$263.90) Subject to be adjusted after settlement of contract.

3. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2020/2021 school year as per negotiated contract:

Position/Staff Members/Stipend

- Band (15 sessions after work hours) Kevin Kuchinsky/\$885 (Pending Student Involvement)

4. Approve Maternity Leave/NJ Family Leave Insurance Program/FMLA/NJ Family Leave Act

RESOLVED that upon the recommendation of the Superintendent the Holland



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Township Board of Education approves Kelly Mullooly's maternity leave utilizing FMLA starting on or about October 1, 2021 through. Mrs. Mullooly will utilize 7 Sick and 3 Personal Days.

FURTHER RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Kelly Mullooly's NJFLA leave request utilizing New Jersey's Family Leave Insurance Program to begin after FMLA Leave for the maximum 12 weeks.

FURTHER RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Kelly Mullooly's request for unpaid leave for the remainder of the 2021-2022 with a return to work date as the first day of the 2022-2023 school year.

5. Approve ESY Personnel

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following personnel to work the Special Education Extended School Year (ESY). The program will be in effect from July 1, 2021 - July 29, 2021; 4 days per week. Teachers and Nurses will work from 8:30 am - 1:00 pm and Aides will work from 8:45 am - 1:00 pm. If a child who has a 1:1 aide has a scheduled absence for 3 or more consecutive days, the aide's services will not be needed at that time. Services will resume when the child returns. Salary Rates are subject to adjustment after settlement of contract.

Nurse (Schedule to be worked out between nurses. Only 1 nurse per day)

T. J. Hirsch: \$47.88 per hour
Lori Matthews: \$47.88 per hour

Speech Therapist

Rose Branosky: \$57.79 per hour

Special Education Teacher

Preschool: :

Primary: Allison Kays \$47.88 per hour & Ryan Pfenning \$47.55 per hour

Middle School: Wade Chilmonik \$50.12 per hour

Aide

Primary: Gina Viespoli: \$26.75 per hour

PreK:

Middle School:

Occupation Therapist

Alison Nickel: \$62.28 per hour

Commission of the Blind

6. Approve Special Education Transportation Aides for ESY

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all 2021 ESY Special Education Aides as transportation aides



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for the summer 2021 Special Education Extended School Year Program with an hourly salary rate as per the negotiated HTEA contract.

7. Approve Summer Technology Assistance

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following summer technology assistance employees with an hourly rate of \$12.00 per hour not to exceed a total of 400 hours:

- Eileen Bertolotti
- Deborah Zdepski
- Jill Boethig

8. Approve Summer Custodian Personnel

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following summer custodial employees at an hourly rate of \$12.00 per hour:

- Chris Fleischman
- Bryce Parenti
- Travis Jones
- Logan Maczko
- Konner Lippincott
- Lori Matthews

9. Accept Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Alfons Mayer (Part-Time Custodian) effective June 30, 2021 for purposes of retirement.

10. Approve Unpaid NJFLA/NJFLI Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. John Horak's request for unpaid NJFLA leave (New Jersey Family Leave Act) utilizing NJFLI (New Jersey Federal Leave Insurance) beginning on or about September 14, 2021 until on or about September 21, 2021.

K. POLICY - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call

Vote:Hackmann__Hance__McGuire__Muller__Schilder____Walker__Davis__

L. FINANCE AND FACILITIES - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call

Vote: Hackmann__Hance__McGuire__Muller__Schilder____Walker__Davis__

1. Approve Penn Medicine 2021-2022 Contract for OT/PT Services

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approved Penn Medicine FY 22 OT/PT services contract. Penn Medicine provides these services to SID # 7875264920 at the Marie Katzenbach School for Deaf students at a cost of \$93.00 per visit.



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2. Approve Special Education Receiving Tuition Contracts for Franklin Township School District

RESOLVED, that upon the recommendation of the Superintendent, the Holland Township Board of Education approves receiving Special Education ES tuition contracts with Franklin Township School beginning May17, 2021 through the end of this school year. Student SID #4133619587 Tuition will be prorated based on \$21,835.00.

The 2021-2022 contract will be \$21, 835.00 with special services and consulting per IEP.

3. Approve 2021-2022 (FY22) Tuition Contracts with Marie H. Katzenbach New Jersey School for the Deaf

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the FY22 tuition contracts for SID # 7875264920 to attend the Marie H. Katzenbach New Jersey School for the Deaf.

2021-2022 School year tuition \$55, 647

2021-2022 Personal Assistant \$36,000

4. Approve Commission for the Blind and Visually Impaired (CBVI) Contract for 2021-2022 School year.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve the Education Level 2 contract with CBVI for the FY 22 school year not to exceed \$5,000 for SID # 4738866897 for required services.

5. Approve 2021-2022 Itinerant Services Contract with Mountain Lakes Board of Education.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the FY 22 Itinerant Services for Students with Hearing Loss contract with Mountain Lakes Board of Education for SID #4902310234 for \$670.00

6. Approve FY22 Tuition Contracts with Pohatcong Township School

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve the FY22 receiving tuition contracts with Pohatcong Township School District. Holland Township School will provide student SID # 163708115 with LLD Special Education services:

Tuition \$18,108.00

Special Education Aide 2021-2022 \$ 28,000

Related services: OT/PT and or speech if required from the IEP

ESY \$2500.00

7. Approve Behavior Consultation Services contract with Success Across the Spectrum LLC for 2021-2022 school year

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the 2021-2022 Behavior Consultation Services contract

with Success Across the Spectrum LLC. The contract will be for the 2021-2022 school year. Contract rate is \$125.00 per hour.

8. Approve Homebound Instruction contract with Silvergate Prep

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the homebound instruction contract with Silvergate Prep.



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The cost will be \$47.88 per hour for a total of 10 hours per week. Possible 30- hour total.

9. **APPROVED 2021-2022 RECEIVING TUITION CONTRACT WITH ALEXANDRIA TOWNSHIP SCHOOLS**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves an LLD receiving tuition contract with Alexandria School for the 2021-2022 school year. The contract tuition cost is \$18,108.00, ESC aide \$28,000 plus related services per IEP to be determined. SID#5093620276

10. **Approve Security Gates Proposal**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached proposal from Summit Door LLC for installation of security gates for the interior of Holland Township School. The total cost for the installation of 5 gates is \$30,475.00

11. **Approve Proposal for UV Light System for HVAC Roof Top Unit (RTU)**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached proposal from McCloskey Mechanical Contractors Inc. for the installation of UV Light System Unit in RTU. The total cost of the installation is \$3,321, purchased through the Hunterdon County Educational Services Commission (HCESC) Cooperative Purchasing Bid: HCESC-SER-12A-HVAC Services.

12. **Approve 2021-2022 (FY22) Tuition Contract with Morris Union Jointure Commission**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached tuition contract with Morris Union Jointure Commission to provide Special Education Services to SID #4501568792 for the 2021-2022 school year. The total cost of the contract is \$97,866.00

13. **Approve 2021-2022 (FY22) Full-Time Personal One-to-One Teacher Assistant contract with Morris Union Jointure Commission.**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached FY22 Personal One-to-One Teacher Assistant contract with Morris Union Jointure Commission. The Aide will be servicing SID# 4501568792. The total cost of the contract is \$71,300.

14. **Approve 2021-2022 (FY22) Hunterdon County Educational Services Commission (HCESC) Para-professional contract.**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached FY22 with HCESC to provide Para-professional services to Holland Township school per terms and conditions of attached contract.

15. **Approve 2021-2022 (FY22) Medical Assistant contract with Hunterdon County Educational Services Commission (HCESC).**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township

16. Board of Education approves the attached FY22 Medical Assistant contract with HCESC to provide Medical Assistant to Holland Township school per terms and conditions in attached contract.

17. **Approve 2021-2022 (FY22) Case Manager contract with Hunterdon County Educational Services Commission (HCESC)**



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RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached contract with HCESC to provide Case Manger services to Holland Township School per terms and conditions of the attached contract.

18. Approve 2021-2022 (FY22) Public School Services contract with Hunterdon County Educational Services Commission (HCESC)

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached FY22 Public School Services contract with HCESC to provide Public School Services to Holland Township School per terms and conditions of the attached contract.

19. Approve 2021-2022 (FY22) Services and Rates from Hunterdon County Educational Services Commission (HCESC)

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached FY22 Services and Rates from the HCESC.

20. Approve 2021-2022 (FY22) Food Services Contract with Maschios Inc.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education, approves the attached FY22 Food Services contract with Maschios Inc. The Management Fee for the contract is \$8,912.59, in which Maschios' guarantees that the district's operational loss can not to exceed \$10,000.

21. Approve Special Education Receiving Tuition Contracts for Kingwood Township School District

RESOLVED. that upon the recommendation of the Superintendent, the Holland Township Board of Education approves receiving Special Education ES tuition contracts with Kingwood Township School beginning May 17, 2021 through the end of this school year. Student SID 5763171500 . Tuition will be prorated based on \$21,835.00

The ESY program is \$2500.00 with tuition of \$2183.50

2021-2022 Contract will be \$21,835.00.

M. SUPPLEMENTARY MATTERS

Board President Matthew Davis discussed and reviewed the CSA Evaluation schedule with the Board.

Superintendent Stephanie Snyder noted that Holland Pharmacy had inquired about holding a vaccination clinic at the school. The Board agreed that the course of action should be to communicate with parents that vaccinations are available at the pharmacy, and not to move forward with a clinic at the school.

The Superintendent commented that the annual "Teacher of the Year", "School Professional of the Year" and announced retirements should be commemorated at the Regular June Board meeting. The Board President asked that the recent retired Board members be honored at the next Regular meeting, as well.

N. COMMENTS: PUBLIC – GENERAL

None.

O. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public



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body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

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- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Davis, seconded by Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:50 pm to discuss Personnel Matters.

Motion to Enter Public Session

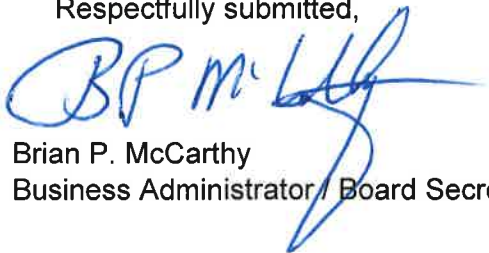
Motion made by Davis, seconded by Hackmann, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:25 pm

P. ADJOURNMENT

1. Motion to Adjourn

Motion made by Davis, seconded by Hackmann, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:25 pm.

Respectfully submitted,



Brian P. McCarthy
Business Administrator / Board Secretary

May 21, 2021