



# Holland Township School

Regular Meeting  
June 29, 2021, 7:00 PM  
Holland Township School - Auditorium  
710 Milford Warren Glen Road  
Milford, NJ 08848

## MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL: 7:06 pm

- Davis\_P\_\_
- Hackmann\_P\_\_
- Hance\_P\_\_
- McGuire\_\_
- Muller\_P\_\_
- Schilder\_\_
- Walker\_\_

4 members present. 3 members absent.

Walker joined meeting at 7:10pm

E. CORRESPONDENCE

1. Honoring Jill Conti -Teacher of the Year

Motion by Hackmann, seconded by Muller, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the resolution honoring Jill Conti.

Affirmative Vote

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.



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WHEREAS, it is fitting that the Holland Township Board of Education should recognize outstanding teachers who are devoted to providing the highest quality education for their students; and

WHEREAS, Jill Conti has been identified by a committee of her peers, parents and principal as an outstanding teacher, and has distinguished herself as a professional of the highest dedication, ability, and integrity; and

WHEREAS, Jill Conti, a teacher at Holland Township School, has been teaching for twenty-six (26) years, was named 2021 Teacher of the Year; and

WHEREAS, Jill Conti, motivates her students to learn and implements effective teaching strategies, activities, and programs that enables her students to grow both academically and socially; and

WHEREAS, Jill Conti is committed to providing her students with a high quality education, inspiring them to develop a curiosity and interest in exploring their world has earned their respect; and

WHEREAS, it is fitting and proper that the Holland Township Board of Education recognize Jill Conti on being named 2021 Teacher of the Year, commend her exceptional service to the children of Holland Township School District, salute her professional expertise and personal excellence.

NOW THEREFORE, BE IT RESOLVED BY THE Holland Township Board of Education that we commend and congratulate Jill Conti for being named the 2021 Holland Township School District Teacher of the Year:

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of Board of Education and presented to Jill Conti as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District

2. Honoring Jason Kries - Educational Services Professional of the Year

Motion by Hance, seconded by Walker, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the resolution honoring Jason Kries.

**Affirmative Vote**

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.

WHEREAS, it is fitting that the Holland Township Board of Education should recognize outstanding teachers who are devoted to providing the highest quality education for their students; and



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WHEREAS, Jason Kries has been identified by a committee of his peers, parents, colleagues, and administrators as an outstanding teacher, and has distinguished himself as a professional of the highest dedication, ability, and integrity; and

WHEREAS, Jason Kries has been teaching for twelve (12) years in the Holland Township School District, was named 2021 Educational Services Professional of the Year and

WHEREAS, Jason Kries has demonstrated a commitment to our students by providing comprehensive technology programs as well as mentoring teacher colleagues in the use and integration of technology and

WHEREAS, Jason Kries possesses the content knowledge and instructional strategies to provide a well-balanced technology program ensuring the success of his students, parents and colleagues; and

WHEREAS, Jason Kries has earned the highest respect of his colleagues and is indeed a teacher leader; and

WHEREAS, it is fitting and proper that the Holland Township Board of Education recognize Jason Kries on being named the 2021 Educational Services Professional of the Year, commend his exceptional service to the children of Holland Township School District and salute his professional expertise and personal excellence.

NOW THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that we commend and congratulate Jason Kries for being named the 2021 Holland Township School District Educational Services Professional of the Year:

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the Board of Education and presented to Jason Kries as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

### 3. Honoring Jean Collaro - ESP of the Year

Motion by Davis, seconded by Muller, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the resolution honoring Craig Lerch, Deborah Flood, and Joyce Criss.

#### **Affirmative Vote**

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.

### 4. Resolution Honoring Craig Lerch Retiring

WHEREAS, Craig Lerch has been a dedicated music teacher at the Holland Township School for twenty-one (21) years; and



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WHEREAS, Craig Lerch has served students in the district at both the elementary and middle school level as a vocal music teacher; and

WHEREAS, Craig Lerch has used his expertise to guide each student to reach success in their own way recognizing their many talents and abilities; and

WHEREAS, Craig Lerch has truly cared for each student who has entered his classroom providing nurturing and support in a responsive learning environment; and

WHEREAS, Craig Lerch epitomizes a teacher who is committed to a high-quality education for all students and served as an inspiration to his colleagues and students alike, and has earned their respect; and

WHEREAS, Craig Lerch has earned the respect of the administration because of his willingness to assist, to provide guidance and support to many of our programs and service; and

WHEREAS, Craig Lerch is known by parents to be a valued resource, making recommendations for programs, demonstrating ways to assist their child or through his open communication; and

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Craig Lerch, upon his retirement, for his service and dedication to the children of Holland Township; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the June 29, 2021, Board of Education meeting and presented to Craig Lerch as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

## 5. Resolution Honoring Deborah Flood Retiring

WHEREAS, Deborah Flood has been a dedicated paraprofessional at Holland Township School for twenty – four (24) years; and

WHEREAS, Deborah Flood provided a warm and caring environment for the students of Holland Township School; and

WHEREAS, Deborah Flood was charitable with her time and went above and beyond for the students and staff; and

WHEREAS, Deborah Flood truly cared for each student providing nurturing and support in a responsive learning environment; and

WHEREAS, Deborah Flood dedicated herself to the students and her fellow staff members and served as a role model throughout her career at Holland Township School; and

WHEREAS, Deborah Flood has earned the respect of the administration because of her willingness to assist, to provide guidance and support; and

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Deborah Flood, upon her retirement, for her service and dedication to the children of Holland Township; and



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BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the June 29, 2021, Board of Education meeting and presented to Deborah Flood as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

## 6. Resolution Honoring Joyce Criss Retiring

WHEREAS, Joyce Criss has been a dedicated library clerk at Holland Township School for twenty – eight (28) years; and

WHEREAS, Joyce Criss provided a warm and caring environment for the students of Holland Township School; and

WHEREAS, Joyce Criss was charitable with her time and went above and beyond for the students and staff; and

WHEREAS, Joyce Criss truly cared for each student providing nurturing and support in a responsive learning environment; and

WHEREAS, Joyce Criss dedicated herself to the students and her fellow staff members and served as a role model throughout her career at Holland Township School; and

WHEREAS, Joyce Criss has earned the respect of the administration because of her willingness to assist, to provide guidance and support; and

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Joyce Criss, upon her retirement, for her service and dedication to the children of Holland Township; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the June 29, 2021, Board of Education meeting and presented to Joyce Criss as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

Motion by Davis, seconded by Hackmann, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the resolution honoring Joseph Somers and Caitlin Witucki.

### **Affirmative Vote**

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.

## 7. Resolution Honoring Joseph Somers



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WHEREAS, Joseph Somers served on the Holland Township Board of Education from 2005 to 2020; and

WHEREAS, the Holland Township School Board benefitted from the commitment and expertise of Joseph Somers in the position of Chair of the Finance and Facilities Committee, as well as serving on the Policy, Communications, and Negotiations Committees, and supported the superintendent in the hiring of highly qualified staff members as well as serving as the Holland Township liaison to the Hunterdon County School Boards Association; and

WHEREAS, Joseph Somers always put our students and their needs first and consistently looked at matters from the student experience prospective as he shaped ideas and decisions to benefit our district; and

WHEREAS, Joseph Somers has demonstrated dedication and commitment to the students, staff, parents, and community members of Holland Township as evidenced by the countless hours that he provided as a member of the Holland Township School Board;

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Joseph Somers, for his leadership and selfless commitment to our district and students; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the June 29, 2021, Board of Education meeting and presented Joseph Somers as a sincere token of appreciation on behalf of the Holland Township School District.

## 8. Resolution Honoring Caitlin Witucki

WHEREAS, Caitlyn Witucki served on the Holland Township Board of Education from January 2018 to December 2020; and

WHEREAS, the Holland Township School Board benefitted from the commitment and expertise of Caitlyn Witucki as she served on the committees for Communications, Policy, and Finance Committees, and

WHEREAS, Caitlyn Witucki always put our students and their needs first and consistently looked at matters from the student experience prospective as she shaped ideas and decisions to benefit our district; and



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WHEREAS, Caitlyn Witucki has demonstrated dedication and commitment to the students, staff, parents, and community members of Holland Township as evidenced by the countless hours that she provided as a member of the Holland Township School Board;

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Caitlyn Witucki, for her leadership and selfless commitment to our district and students; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the June 29, 2021, Board of Education meeting and presented Caitlyn Witucki as a sincere token of appreciation on behalf of the Holland Township School District.

Motion by Davis, seconded by Muller, upon the recommendation of the Superintendent, the Holland Township Board of Education moves to a 10-minute recess.

**Affirmative Vote**

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.

Motion by Davis, seconded by Walker, upon the recommendation of the Superintendent, the Holland Township Board of Education moves to return to public session.

**Affirmative Vote**

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.

**EXECUTIVE SESSION**

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law



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- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

### **Motion to Enter Executive Session**

Motion made by Hackmann, seconded by Davis, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:39 pm to discuss Confidential Matters by Law or Court Order and Personnel Matters.

(Davis excused from discussion on Confidential Matters by Law or Court Order)

### **Motion to Enter Public Session**

Motion made by Davis, seconded by Hance, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:56 pm.

### **Affirmative Vote**

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.

### **F. CONSENT AGENDA**

Motion made by Davis, seconded by Muller, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

### **Affirmative Vote**

5 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 5-0 in voice vote.

#### **1. Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the following minutes;

- May 18th 2021 Work Session Minutes
- May 18th 2021 Executive Session Minutes
- May 25th 2021 Regular Board Meeting Minutes
- May 25th 2021 Executive Session Minutes (BM)
- May 25th 2021 Executive Session Minutes (MD)

#### **2. Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated May 31,2021 check numbers 10807 thru NO528 in the amount of





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\$341,214.82 and the Bill List dated June 30,2021 check numbers NO615 thru NO630 in the amount of \$1,170,305.09.

### **3. Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending April 30, 2021 and May 31, 2021 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending April 30, 2021 and May 31, 2021 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over-expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of April 30, 2021 and May 31, 2021 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

### **4. Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Christian Semenowitz: Handle With Care Instructor Program, 9/13/21-9/15/21, \$1,250 Registration, \$102.90 Mileage
- Jenna Langston: Handle with Care ReCertification Program, 9/17/21, \$450 Registration, \$33.60 Mileage
- Christine Detrick: 101 Best Strategies to Increase Effectiveness & Impact of Library, \$278 Registration (Recorded)
- Ssuan Wardell: The Path Forward on Student Mental Health, Virtual July 14, 15 & 27, 2021, \$275 Registration

5.

### **G. BOARD PRESIDENT REPORT**

Board President Matthew Davis noted that he attended the 8<sup>th</sup> grade award ceremony at DVRHS. He thanked teachers Mrs. Huber and Mrs. Crossdale, who were recognized by their students. The President also commented on the success of the graduation at DVRHS, and thanked Business Administrator Brian McCarthy for his service at the school district.

### **H. SUPERINTENDENT REPORT**

1. School Goal Report 2020-2021
2. Assessment Data



# Holland Township School

Superintendent Stephanie Snyder made a presentation on the "School Goal report for 2020-2021" and related assessment data obtained through LINKIT and LEXIA resources. The Superintendent also commented on the "Road Forward" document, as it related to the opening of schools in September.

## I. PRINCIPAL REPORT

Principal Susan Wardell commented on the successful Field Day and thanked the PTO for their contributions. The Principal congratulated all Graduates, and noted that the Graduation ceremony went "perfect". Mrs. Wardell further noted that the summer would include: scheduling, and Professional Development planning. She also thanked Business Administrator Brian McCarthy for service to the school.

## J. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

Laura Tessieri commented on assessment data.

## K. EDUCATION

Motion made by Hance, seconded by Muller, to approve item K.1.

### **Roll Call**

**Vote:** Hance\_Y\_\_McGuire\_\_\_Muller\_Y\_\_Schilder\_\_\_\_Walker\_Y\_\_Hackmann\_Y\_\_  
Davis\_\_\_

Motion carried 4-0 in roll call vote. Davis Abstained.

### 1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for May 10, 2021 - June 23, 2021 and affirms the actions of the administration. (1 investigation, 1 found to be HIB).

## L. PERSONNEL

Motion made by Davis, seconded by Hance, to approve items L.1 through L.13.

### **Roll Call**

**Vote:** Hance\_Y\_\_McGuire\_\_\_Muller\_Y\_\_Schilder\_\_\_\_Walker\_Y\_\_Hackmann\_Y\_\_  
Davis\_Y\_\_

Motion carried 5-0 in roll call vote.

### 1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2021-2022 school year:

- Margaret Fishbourne: Teacher/Aide/Library Clerk/Secretary

### 2. Approve Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland



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Township Board of Education accepts the resignation of Mrs. Michele Schwallie (Teacher), with regret effective June 30, 2021.

### **3. Approve Elementary Education Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the employment, of Ms. Holly Wheelock as Elementary Education Teacher for the 2021-2022 school year beginning August 24, 2021.

FURTHER RESOLVED, Ms. Wheelock will be placed on Step 10 BA of the 2018-2021 HTEA Salary guide, \$58,115 (subject to adjustment after settlement of contract).

### **4. Approve ESY Personnel**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following personnel to work the Special Education Extended School Year (ESY). The program will be in effect from July 1, 2021 - July 29, 2021; 4 days per week. Teachers and Nurses will work from 8:30 am - 1:00 pm and Aides will work from 8:45 am - 1:00 pm. If a child who has a 1:1 aide has a scheduled absence for 3 or more consecutive days, the aide's services will not be needed at that time. Services will resume when the child returns. Salary Rates are subject to adjustment after settlement of contract.

#### Teacher

Nancy: Zrake: Primary: \$66.42 per hour

#### Aide

PreK-K: Kristal Eisenbauer: As Per ESC Contract

Primary: Tracy Bellini: \$27.84 per hour

Primary: Jean Collaro: \$26.75 per hour

Primary: Helena Habib: As Per ESC Contract

Middle School: Jill Boethig: \$27.62 per hour

#### Substitute Aide:

Eileen Bertolotti: \$27.84 per hour

Wilson Reading: Diane Udovich: \$47.88 per hour

### **5. Approve Summer Academy Personnel**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following personnel to work the Summer Academy Program. The program will be in effect from July 6, 2021 – July 15, 2021 (Session 1), and July 19, 2021 – July 29, 2021 (Session 2); 4 days per week. Teachers will work 2.5 hours daily. Salary Rates are subject to adjustment after settlement of contract.

#### Session #1 July 6, 2021 – July 15, 2021

Kindergarten & Grade 1 LA :Sandy Ozgar: \$56.27 per hour

Kindergarten, 1 & 2 Math: Tom D'Angelo: \$47.88 per hour

Grade 2 & 3 LA: Deborah Zdepski: \$47.88 per hour

Grade 3 & 4 Math: Sarah Tainow: \$59.55 per hour



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Grade 4 LA: Colleen Speth: \$54.26 per hour  
Grade 5, 6 & 7 LA: Kevin Kuchinsky: \$49.95 per hour  
Grade 5, 6 & 7 Math: Lindsey Brychta: \$47.88 per hour

Session #2 July 19, 2021 – July 29, 2021

Kindergarten & Grade 1 LA :Holly Wheelock: \$47.88 per hour  
Kindergarten & Grade 2 Math: John Horak: \$47.88 per hour  
Grade 2,3 & 4 LA: Sandy Ozgar: \$56.27 per hour  
Grade 3 & 4 Math: Jill Conti: \$64.74 per hour  
Grade 4 & 5 Math: Tracy Kephart: \$47.88 per hour  
Grade 5, 6 & 7 LA: Deborah Zdepski: \$47.88 per hour  
Grade 6 & 7 Math: Sarah Tainow: \$59.55

**6. Approve Maternity Leave/NJ Family Leave Insurance Program/FMLA/NJ Family Leave Act**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Sarah Wageman's maternity leave utilizing FMLA starting on or about October 25, 2021 for the maximum 12 weeks. Mrs. Wageman will utilize 10 Sick Days prior.

FURTHER RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Sarah Wageman's NJFLA leave request utilizing New Jersey's Family Leave Insurance Program to begin after FMLA Leave for up to the maximum 12 weeks with a return to work date on or about February 22, 2022.

**7. Approve Payment for Unused Personal Business/Family Illness and Sick Days Incentive**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the payment for unused Personal Business Days, Family Illness Days and Sick day incentive as per HTEA Contract.

**8. Approve Substitute Supervisor of Custodians 2021-2022**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. John Jesiolowski as the Substitute Supervisor of Custodians for the 2021-2022 school year. Compensation: \$600 yearly stipend as per negotiated contract. (Rate Subject to change upon settlement of contract)

**9. Approve Extra and Co-Curricular Activities Directors**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2021/2022 school year as per negotiated contract (rate are subject to adjustment after settlement of contract) Pending Student Involvement and completion of season:

**Position/Staff Member/Stipend**

Athletic Director/Alan Schedlbauer/\$4,114  
Band/Kevin Kuchinsky/\$4,012  
Basketball - Boys/Christian Semenowitz/\$3,878  
Basketball - Girls/VACANT



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- Baseball/VACANT
- Chess Club/ Jason Kries/\$478
- Choir/VACANT
- Computer Club/Jason Kries/\$1,755
- Cross Country/Shelli Deckert/\$2,155
- Drama Club/VACANT
- Genesis Coordinator/Carmelina Delasey/\$5,000
- Helping Hands/Jennifer Leap/\$752
- Lacrosse - Boys/VACANT
- Lacrosse - Girls/VACANT
- Robotics/Jason Kries/\$1,341
- Soccer -Boys & CoEd/Christian Semenowitz/\$3,878
- Soccer -Girls & CoEd/VACANT
- Softball/VACANT
- Student Council Advisors (Split Position): Jennifer Leap/\$862 & Ryan Pfenning/\$862
- Tournament of Champions (Split Position)/ Allison Kays/\$1,003 & Ryan Pfenning/\$1,003
- Transportation Coordinator/Nancy Holzworth/\$2,000
- Volleyball/VACANT
- Yearbook Advisor/Stephanie Kane/\$3,209

**10. Approve Business Administrator/Board Secretary Contract**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves executing the contract of employment between the Holland Township Board of Education and Mr. John Trent, Business Administrator/Board Secretary, from July 6, 2021 through June 30, 2022 at annual salary of \$125,000, as per the contract terms and conditions.

**11. Approve Business Administrator Shared Services Contract with Alexandria Township Schools**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves Shared Services contract for Business Administrator Services with Alexandria Township Public Schools. The Annual contract is for \$63,750, from July 1, 2021 through June 30, 2022.

**12. Accept Resignation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Edward Pico (Educational Facility Manager) effective August 31, 2021 for purposes of retirement.

**13. Approve Part Time Custodian**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Ms. Lynn Olah as a Part Time Custodian (FTE .31) effective August 24, 2021. Ms. Olah will be place on Step 1 (\$39,640) of the custodial salary guide (subject to adjustment after settlement of contract). Ms. Olah will work 3.50 hours per day, 17.5 hours per week at a prorated salary of \$12,288.

**M. POLICY**

Motion made by Davis, seconded by Walker, to approve item M.1.



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## Roll Call

**Vote:** Hance\_Y\_\_McGuire\_\_\_Muller\_Y\_\_Schilder\_\_\_\_\_Walker\_Y\_\_Hackmann\_Y\_\_  
Davis\_Y\_\_

Motion carried 5-0 in roll call vote.

### 1. Approve First Reading of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- P 0131 (Bylaws, Policies and Regulations)
- P 1521 (Educational Improvement Plan) - Abolished
- P 1649 (Federal Families First Coronavirus (COVID-19) Response Act) - Abolished
- P 3134 (Assignment of Extra Duties)
- P & R 3142 (Nonrenewal of Nontenured Teaching Staff Member)
- P & R 3221 (Evaluations of Teachers)
- P & R 3222 (Evaluation of Teaching Staff Members, Excluding Teachers and Administrators)
- P & R 3223 (Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals)
- P & R 3224 (Evaluation of Principals, Vice Principals, Vice Principals and Assistant Principals)
- P & R 4146 (Nonrenewal of Nontenured Support Staff Member)
- P & R 6471 (School District Travel)
- P 8561 (Procurement Procedures for School Nutrition)

## N. FINANCE AND FACILITIES

Motion made by Davis, seconded by Hackmann, to approve items N.1 through N.15.

## Roll Call

**Vote:** Hance\_Y\_\_McGuire\_\_\_Muller\_Y\_\_Schilder\_\_\_\_\_Walker\_Y\_\_Hackmann\_Y\_\_  
Davis\_Y\_\_

Motion carried 5-0 in roll call vote.

### 1. Approve 1st and 2nd Grade Boys and Girls Restroom Toilet Partition Proposal

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached proposal from C&M Door Controls Incorporated to install Toilet Partitions in the 1st/2nd Grade Boys and the 1st/2nd Grade Girls Bathrooms at a cost of \$22,250.00. C&M is the sole vendor that can provide the district with these metal products that match and fit are bathrooms. A separate proposal for plastic products, of lesser quality, was also obtained by the district.

### 2. Approve FY22 Tuition Contracts with Pohatcong Township School for the ESY program.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township



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Board of Education approves the FY 22 ESY receiving tuition contracts with Pohatcong Township School District.

Student Number 15313114	\$1810.80
Student Number 6632941575	\$1810.80
Student Number 7063516625	\$1810.80
Student Number 8592621067	\$905.40

### **3. Approve Bank Resolution**

RESOLVED, that upon the recommendation of the Superintendent the Holland Township Board of Education approves the updated certified copy of the Investors Bank resolution to approve a new bank signer for all the school bank accounts. Delete Mr. McCarthy and add Mr. Trent effective July 1, 2021.

### **4. Approve 7th Grade Boys and Girls Restroom Toilet Partition Proposal**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached proposal from C&M Door Controls Incorporated to install Toilet Partitions in the 7th Grade Boys and the 7th Grade Girls Bathrooms at a cost of \$13,685.00. C&M is the sole vendor that can provide the district with these metal products that match and fit our bathrooms. A separate proposal for plastic products, of lesser quality, was also obtained by the district.

### **5. Accept FY20 School Security Grant**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education accepts the FY20 School Security Grant in the amount of \$19,568. The grant will fund Alyssa Law compliance expenditures and other security upgrades at Holland School.

### **6. Approve 2020- 2021 (FY21) Extraordinary Aid Application**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the FY21 application for Extraordinary Aid. The State may award a portion of eligible classified student's education and support cost incurred that exceed \$40,000 for Public School expenditures and \$55,000 for private school tuition expenditures.

7.

### **Approve Transfer of Surplus to Capital Reserve**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of

Education approves transfer of surplus to capital reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or

deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the

Commissioner of Education, which permit a board of education to transfer anticipated excess current

revenue or unexpended appropriations into reserve accounts during the month of June by Board



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resolution, and  
WHEREAS, the Holland Township Board of Education wishes to deposit  
anticipated current year  
surplus into a Capital Reserve account at year end, and WHEREAS, the Holland  
Township Board of  
Education has determined that an amount not-to-exceed \$500,000 may be  
available for such purpose  
of transfer.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of  
Education that it hereby  
authorizes the District's School Business Administrator to make this transfer  
consistent with all  
applicable laws and regulations.

8.

**Approve Transfer of Surplus to Maintenance Reserve**

RESOLVED that upon the recommendation of the Superintendent the Holland  
Township Board of  
Education approves the transfer of surplus to maintenance reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education  
to establish and/or

deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority  
of the

Commissioner of Education, which permit a board of education to transfer  
anticipated excess current

revenue or unexpended appropriations into reserve accounts during the month of  
June by Board

resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit  
anticipated current year

surplus into Maintenance Reserve account at year end, and

WHEREAS, the Holland Township Board of Education has determined that an  
amount not-to-exceed

\$250,000 may be available for such purpose of transfer. NOW,

THEREFORE, BE IT RESOLVED by the Holland Township Board of Education  
that it hereby

authorizes the District's School Business Administrator to make this transfer  
consistent with all

applicable laws and regulations.

9.





# Holland Township School

## **Approve Transfer of Surplus to Emergency Reserve**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of

Education approves transfer of surplus to emergency reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or

deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the

Commissioner of Education, which permit a board of education to transfer anticipated excess current

revenue or unexpended appropriations into reserve accounts during the month of June by Board

resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year

surplus into Emergency Reserve account at year end, and

WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed

\$150,000 may be available for such purpose of transfer.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby

authorizes the District's School Business Administrator to make this transfer consistent with all

applicable laws and regulations.

## **10. Approve 2021-2022 (FY22) R&L Payroll Services Contract**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached contract with R&L Datacenters Inc. for FY22 payroll services.

## **11. Approve School Lunch Prices for 2021-2022**

RESOLVED, upon the recommendation of the Superintendent that the Holland Township Board of

Education approves the School Lunch prices for the 2021-2022 school year.

- Student Lunch \$2.95
- Adult Lunch \$3.50
- Milk \$0.60

## **12. Approve Horizon Blue Cross Blue Shield FY22 Renewal.**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve FY22 Renewal Rates with Horizon Blue Cross Blue Shield of New Jersey for attached medical plans.

13.



# Holland Township School

## Approve FY22 Package Insurance Renewal - Brown and Brown

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves FY22 Package Insurance rates with School Alliance Insurance Fund (SAIF) and Zurich Insurance. SAIF provides coverage for: Property, Liability, and Workers Compensation. Zurich Insurance provides Student Accident Insurance.

## 14. Approve 2021 -2022 (FY22) Hunterdon County Educational Services Commission (HCESC) contract for Pre-K Extended School Year (ESY) teacher services

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached contract with HCSEC to provide Pre-K ESY teacher services during the FY22 school year.

## 15. Approve 2021-2022 (FY22) YMCA Contract

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the attached FY22 YMCA contract for the use of Holland Township school to provide before and aftercare child services.

### O. SUPPLEMENTARY MATTERS

Board President Matthew Davis discussed potential dates for a Workshop meeting in August. Board member James Muller suggested that the Board continue to broadcast Board meetings remotely (in addition to the in-person meetings). The Board agreed that future meetings should be broadcast remotely.

### P. COMMENTS: PUBLIC – GENERAL

Laura Tessieri requested that the BOE meetings continued to be broadcast remotely, in addition to the in-person meetings. She also commented on school communications, including report card dissemination.

A resident inquired about training for substitutes.

### Q. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law



# Holland Township School

- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Davis, seconded by Walker, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:49 pm to discuss Confidential Matters by Law or Court Order, Personnel Matters, and Pending, Ongoing or Anticipated Litigation.

2. **Motion to Enter Public Session**

Motion made by Muller, seconded by Davis, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 11:00 pm.

R. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Muller, seconded by Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 11:00 pm.

Respectfully submitted,



Brian P. McCarthy  
Business Administrator / Board Secretary

June 30, 2021