

# Minutes of Regular Board Meeting

## The Board of Education Holland Township School

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A Regular Board Meeting of the Board of Education of Holland Township School was held Tuesday, June 30, 2020, beginning at 7:02 PM in the Milford, NJ 08848.

A. **AGENDA YOU TUBE LINK**

1. <https://www.htsdl.com/boe/>

B. **CALL TO ORDER**

C. **FLAG SALUTE**

1. Members of Student Council to Lead

D. **WELCOME**

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

E. **ROLL CALL** 7:05pm

Davis\_P\_\_  
Hackmann\_P\_\_  
Hance\_P\_\_  
McGuire\_P\_\_  
Muller\_\_\_\_  
Somers\_P\_  
Walker\_P\_\_  
Witucki\_P\_

7 members present. 1 member absent.

F. **CORRESPONDENCE**

1. Scholarship Winner - Mia Pope  
Superintendent Stephanie Snyder discussed the National Financial Literacy Scholarship awarded to student Mia Pope.

Motion to approve resolution to Honor district staff for actions during the COVID-19 school closure

Motion by Hance, seconded by McGuire, to approve following resolution.

WHEREAS, at the beginning of March 2020, all staff, students, and parents anticipated finishing the school year as normal; and

WHEREAS, on March 9th the governor of New Jersey issued an executive order declaring a public health emergency due to the COVID-19 outbreak followed by an executive order on March 16th closing all schools indefinitely; and

WHEREAS, within three days, the Holland Township school district transitioned to a fully virtual form of education with no previous preparation, experience, or explicit guidance; and

WHEREAS, teachers completely revamped their lesson plans and teaching methods to adapt to a new environment; and

WHEREAS, aides and education support professionals took on new roles and responsibilities to help students to the greatest possible degree; and

WHEREAS, school counselors proactively engaged with students to provide emotional support during a challenging and turbulent time; and

WHEREAS, custodians and building staff performed essential cleaning and disinfection of the school that allowed critical building operations to be done safely; and

WHEREAS, administrators directed a complete overhaul of the district with external guidance that was often vague, unhelpful, or late; and

WHEREAS, all staff accomplished these actions while juggling their own childcare and personal life issues that were brought on by the lockdown.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that we acknowledge the many hardships our staff overcame this school year and extend our heartfelt gratitude; and

BE IT FURTHER RESOLVED, that the Holland Township Board of Education wishes the district staff a well-earned, safe, and healthy summer break; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the June 30, 2020 Board of Education and distributed to district staff as a sincere token of praise and appreciation.

### **Affirmative Vote**

**7 AYES   0 NAYES   0 ABSTENTIONS**

Motion carried 7-0 in voice vote.

### **G. EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session  
Motion made by Somers, seconded by Hance, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:17 pm to discuss Personnel Matters.
2. Motion to Enter Public Session  
Motion made by Somers, seconded by Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:27pm.

#### H. CONSENT AGENDA

Motion made by Walker, seconded by McGuire, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

#### Affirmative Vote

**7 AYES 0 NAYES 0 ABSTENTIONS**

Motion carried 7-0 in voice vote.

1. Approval of Minutes  
Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of **May 19, 2020** and the Executive minutes of **May 19, 2020**.
2. Bill List  
Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated **May 31, 2020** check numbers **09917** thru NO407 in the amount of \$305,473.45 and bill list dated June 30, 2020 check number

NO409 thru NO412 in the amount of \$ 1,113,864.88.

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending **May 31, 2020** as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending **May 31, 2020** and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of **May 31, 2020** and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

I. **BOARD PRESIDENT REPORT**

a. Board President Matthew Davis updated the Board on status of Save Our Schools (SOS) participation and resolution. The Board had previously agreed to participate in potential fact finding request from the State of New Jersey, and had previously agreed not to participate in litigation. The coalition was now considering litigation, and Holland Township BOE would not enjoin.

b. The President also noted that Board Self Evaluations were due to be completed.

J. **SUPERINTENDENT REPORT**

1. **Re-Opening Scenario Presentation**

Superintendent Stephanie Snyder discussed the “Road Back” document the NJDOE had shared with school districts that pertained to the September re-opening of schools. The Superintendent made a presentation that reviewed 3 possible scenarios, among others, for the re-opening. Scenario #1 consisted of all students returning to school, where the district would provide a school environment with masks, social distancing, temperature checks, and hand sanitizer stations. Scenario #2 would include elements of Scenario #1, with possible A and B schedule (alternating days) for the students. Scenario #3 involved the continuation of remote learning.

The Superintendent noted that the district would be looking at all options that would provide health and safety to students, while promoting learning. She also noted that the State had provided minimum guidelines for re-opening, and that the onus for plan design was on the local district. The Board will have to approve any re-opening plan and submit to NJDOE over the summer.

Board members had several questions in which the Superintendent tried to

address. These included: What happens when someone gets sick, and what is “Covid Capacity”? The Superintendent replied that the NJDOE minimum requirements for re-opening were “not perfect”

Board President Matthew Davis commented that all school re-opening decisions were “Health Decision”, and personal since he had three children in both Holland and DVRHS schools.

The Superintendent thanked the Board for its Administrative support, during the Pandemic, to date, noting that the district had to make difficult decisions.

**K. PRINCIPAL REPORT**

- a. Principal Susan Wardell also thanked the Board for the support.
- b. On a lighter note, the Principal wished all a “happy new year”, as July 1<sup>st</sup> marked the beginning of a new school year. She also noted that the staff would be working on Professional Development over the summer.

**L. COMMENTS: PUBLIC - AGENDA ITEMS ONLY**

1. Robin Nugent acknowledged the service of Chris Regan and Kathy Dermody, and thanked them for dedication to students and staff.
2. Mike Williams inquired about virtual leaning for the fall, and also what would happen with if a household member were to become sick?
3. Christina Piluso also inquired about remote leaning.
4. Geoffrey Shrewsbury inquired about billing for insurance, and how the board would be reduced to 7 members from 8 at end of calendar year?
5. MichaelWelsh inquired about remote learning.
6. Jennifer Bartruff inquired about fall sports.
7. Jonh Bartruff inquired about whether the community would be involved in the re-opening plan, and about other types of remote technology.

Board President Matthew Davis commented that these question should be addressed to the Superintendent and/or were answered during the Superintendent’s presentation. He also commented that three Board seats expired on 12/31, and only 2 were available. Latter is how Board will be reduced.

**M. EDUCATION**

Motion made by Hance, seconded by McGuire, to approve items 1 through 4.

**Roll Call**

**Vote:** Hance\_Y\_\_McGuire\_Y\_\_Muller\_\_\_Somers\_Y\_\_Walker\_\_Y\_Witucki\_Y\_\_  
Hackmann\_Y\_\_Davis\_Y

Motion carried 7-0 in roll call vote.

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**  
RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for May 12, 2020 to June 16, 2020 and affirms the actions of the administration.
2. **Accept Superintendent's EVVRS Bi Annual Report and Harassment, Intimidation, Bullying Bi Annual Report**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Superintendent's EVVRS Bi Annual Report and Harassment, Intimidation, Bullying report for January 1, 2020 to June 30, 2020.

3. **Accept NJ Sustainability for Schools Grant**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the NJ Sustainable for Schools grant in the amounts of \$2,000 to support and foster the STEM Education at Holland Township School for the 2020-2021 school year.

4. **Approve Six Traits of Writing Workshop**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Six Traits of Writing Workshop along with eight hours for implementation support with Remote Coach not to exceed \$4,900.

N. **PERSONNEL**

Motion made by Davis, seconded by Somers, to approve items 1 through 17.

**Roll Call**

**Vote:** Hance\_Y\_McGuire\_Y\_Muller\_\_\_Somers\_Y\_Walker\_\_Y\_Witucki\_Y\_\_  
Hackmann\_Y\_Davis\_\_Y

Motion carried 7-0 in roll call vote.

1. **Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2020-2021 school year:

- Margaret Fishbourne:** Teacher/Aide
- Chris Fleischman:** Custodian
- Brian Williams:** Custodian
- Jean Dech:** Custodian
- Kyle Nolan:** Custodian
- Nick Rolaski:** Custodian
- Bryce Parenti:** Custodian
- Patrick Maxwell:** Custodian
- Travis Jones:** Custodian
- Lori Matthews:** Custodian
- Alfons Mayer:** Custodian

2. **Approve Summer Custodian Personnel**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following summer custodial employees at an hourly rate of \$12.00 per hour:

- Chris Fleischman
- Patrick Maxwell

- Bryce Parenti
- Travis Jones
- Lori Matthews

3. **Approve Payment for Unused Personal Business/Family Illness and Sick Days Incentive**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the payment for unused Personal Business Days, Family Illness Days and Sick day incentive as per HTEA Contract.

4. **Approve ESY (Virtual) Personnel**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following personnel to work the Special Education Extended School Year (Virtual ESY). The program will be in effect from July 1, 2020 - July 30, 2020; 4 days per week. Teachers will work 2.5 hours daily Monday-Thursday.

Special Education Teacher

- Preschool: : Emily Martin \$47.88 per hour
- Primary School: Nancy Daniels \$66.42 per hour
- Middle School: Wade Chilmonik: \$50.12 per hour
- Wilson Reading: Allison Kay: \$47.88 per hour
- Wilson Reading: Diane Udovich: \$47.88 per hour
- Speech: Rose Branosky: \$57.79 per hour
- P/T: Maryann Huzar: \$100.00 per hour
- O/T: Allison Nickel: \$80.00 per hour

FURTHER RESOLVED that upon the recommendation of the Superintendent Jennifer Leap (10 hours a week at a rate of \$49.71) and Kristen Deniz (6 hours a week at a rate of \$47.88) will provide counseling as part of the ESY program.

5. **Approve Special Education Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the employment, of Mrs. Melanie Sloyer as Special Education Teacher for the 2020-2021 school year beginning August 26, 2020.

FURTHER RESOLVED, Mrs. Melanie Sloyer will placed on Step 5 MA of the 2018-2021 HTEA Salary guide, \$58,343.

6. **Approve Mechanic 2020-2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Brad Bidwell as Mechanic for the 2020/2021 school year. Compensation: \$1,500 yearly.

7. **Approve Resignation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the resignation of Mrs.

Claudia Wirkus (Cafeteria Aide), with regret effective June 30, 2020.

8. **Approve Cafeteria Aide**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Lana Templeton (pending criminal history) as a Cafeteria Aide for the 2020-2021 school year working Monday - Friday (1 hour and 34 minutes daily) at a rate of \$5,107 per year .

9. **Approve Cafeteria Aide**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Linda Bellini as a Cafeteria Aide for the 2020-2021 school year working Monday - Friday (1 hour and 34 minutes daily) at a rate of \$5,107 per year .

10. **Approve Substitute Supervisor of Custodians 2020-2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. John Jesiolowski as the Substitute Supervisor of Custodians for the 2020-2021 school year. Compensation: \$600 yearly stipend as per negotiated contract.

11. **Rescind Part-Time Non Association Employees Salary Increases for 2020-2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the following Part-Time Non-Association Employees 3% for the 2020-2021 school year:

•Patti Fischer (Treasurer) - \$4,015. (2020-2021)

12. **Approve Part-Time Non Association Employees Salary Increases for 2020-2021**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Part-Time Non-Association Employees 3% for the 2020-2021 school year:

•Patti Fischer (Treasurer) - \$3,898. (2020-2021)

13. **Rescind Non-Association Employees Contract for 2020-2021 School Year**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the following Non-Association Employees contracts (3%) salary increases for the 2020-2021 school year):

•Edward Pico, Educational Facilities Manager: \$89,277. (2020-2021)

14. **Approve Non-Association Employees Contract for 2020-2021 School Year**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Non-Association Employees contracts (3%) salary increases for the 2020-2021 school year):



•Edward Pico, Educational Facilities Manager: \$86,677. (2020-2021)

15. **Approve Extra and Co-Curricular Activities Directors**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2020/2021 school year as per negotiated contract:

**Position/Staff Member/Stipend**

Genesis Coordinator/Carmelina Delasey/\$5,000

Transportation Coordinator/Nancy Holzworth/\$2,000

16. **Approve Job Descriptions**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the job descriptions for Occupational Therapist and Physical Therapist.

17. **Approve Change in Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the change in hours for Ms. Mariden May from part time at 24.75 hours/week (FTE 0.67) Special Education Teacher to full time Special Education Teacher effective July 1, 2020. Ms. May's placement on the salary guide is unchanged, however she now qualifies for health benefits.

O. **POLICY**

No Action items.

P. **FINANCE AND FACILITIES**

Motion made by Somers, seconded by Hackmann, to approve items 1 and 2, 4 through 14.

**Roll Call**

**Vote:** Hance\_Y\_McGuire\_Y\_Muller\_\_\_Somers\_Y\_Walker\_\_Y\_Witucki\_Y\_\_  
Hackmann\_Y\_Davis\_\_Y

Motion carried 7-0 in roll call vote.

1. **Approve FY21 Tuition Contract with Pohatcong Township School**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve the FY21 receiving tuition contract with Pohatcong Township School District. Holland Township School will provide student LW with LLD Special Education services at the annual rate of \$18, 108.00 and ESY contract for LM in the amount of \$1540.00

2. **Approve School Lunch Prices for 2020-2021**

RESOLVED, upon the recommendation of the Superintendent that the Holland Township Board of Education approves the School Lunch prices for the 2020-2021 school year.  
•Student Lunch \$2.95

- Adult Lunch \$3.50
- Milk \$0.60

3. **Approve and Accept Submission of Federal Grants Listed:**

~~RESOLVED, upon the recommendation of the Superintendent the Holland Township Board of~~

~~Education approves and accepts the submission of the grants listed:~~

~~PROGRAM NAME FY 2021 AWARD AMOUNT~~

~~IDEA Consolidated~~

~~Basic \$128,259~~

~~Preschool \$ 5,294~~

~~ESEA Consolidated~~

~~Title I A \$16,280~~

~~Title II A \$6,361~~

~~Title III \$1,102~~

~~Title IV A \$10,000.00~~

4. **Approve Transfer of Surplus to Capital Reserve**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of

Education approves transfer of surplus to capital reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or

deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the

Commissioner of Education, which permit a board of education to transfer anticipated excess current

revenue or unexpended appropriations into reserve accounts during the month of June by Board

resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year

surplus into a Capital Reserve account at year end, and WHEREAS, the Holland Township Board of

Education has determined that an amount not-to-exceed \$500,000 may be available for such purpose

of transfer.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby

authorizes the District's School Business Administrator to make this transfer consistent with all

applicable laws and regulations.

5. **Approve Transfer of Surplus to Maintenance Reserve**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of

Education approves the transfer of surplus to maintenance reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year surplus into Maintenance Reserve account at year end, and WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed \$250,000 may be available for such purpose of transfer. NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

6. **Approve Transfer of Surplus to Emergency Reserve**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves transfer of surplus to emergency reserve. WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year surplus into Emergency Reserve account at year end, and WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed \$150,000 may be available for such purpose of transfer. NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. **Approve Delta Dental FY21 Contract Renewal**  
RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves FY21 Delta Dental renewal rates: July 1, 2020 to June 30, 2021.
8. **Approve Prescription Benefit Plan rates for FY21**  
RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve FY21 Renewal of Prescription Drug Plan with Bollinger Specialty Group. Holland Township BOE #PD0744 is underwritten by Gerber Life Insurance Company.
9. **Approve Horizon Blue Cross Blue Shield FY21 Renewal.**  
RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve FY21 Renewal Rates with Horizon Blue Cross Blue Shield of New Jersey for attached medical plans.
10. **Approve FY21 Package Insurance Renewal - Brown and Brown**  
RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves FY21 Package Insurance rates with School Alliance Insurance Fund (SAIF) and Zurich Insurance. SAIF provides coverage for: Property, Liability, and Workers Compensation. Zurich Insurance provides Student Accident Insurance.
11. **Approve DVRHS Internet Consortium Agreement**  
BE IT RESOLVED, that the Holland Township Board of Education approves a three-year service agreement for the period beginning July 1, 2020 through June 30, 2023 between Delaware Valley Regional Consortium (Delaware Valley Regional High School Board of Education shall serve as the Lead Education Authority and Host District) and Service Electric (Service Provider), Bethlehem, PA, to provide 2Gbps (2000Mbps) Internet Bandwidth with 1Gbps (1000Mbps) point to point transfer for Alexandria Township School District, Holland Township School District, Kingwood Township School District and 100Mbps point to point transfer for Frenchtown Elementary School District and Milford Borough School District at a monthly cost of \$4,113.00.

<b><u>Monthly Cost per District</u></b>	<b><u>%</u></b>	<b><u>Monthly Cost</u></b>	<b><u>E-rated</u></b>
Alexandria	13%	\$819.00	\$491.40
Frenchtown	0%	\$279.00	\$167.40
Holland	13%	\$819.00	\$491.40
Kingwood	13%	\$819.00	\$491.40
Milford	0%	\$279.00	\$167.40
DVRHs	61%	\$1,098.00	\$658.80
<b>Total Monthly Cost</b>	<b>100%</b>	<b>\$4,113.00</b>	<b>\$2,467.80</b>

12. **Approve Resolution Increasing the Bid Threshold - Qualified Purchasing Agent**  
RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve Increasing the Bid Threshold -

## Qualified Purchasing Agent

WHEREAS, Brian McCarthy, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Holland Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Brian McCarthy, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

13. **Approve Prorated Payments for Non-public and Choice Aid in Lieu**  
RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves motion to authorize prorating payments for Non-public and Choice Aid-in-Lieu due to the emergency school closing related to the COVID-19 pandemic. DVRHS makes Aid-in-Lieu payments on behalf of Holland schools and invoices the district.

14. **Approve FY21 Transportation Agreement with Warren County Special Services District (WCSSSD)**  
RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve 2020-2021 Warren County Special Services School District (WCSSSD)'s "RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION" contract agreement. This agreement allows Holland Township to participate in coordinated Transportation services with WCSSSD. WCSSSD will "organize and schedule routes to achieve maximum cost effectiveness" and will charge that rate plus a 4% administration fee.

## Q. **SUPPLEMENTARY MATTERS**

Board member Joseph Somers updated the Board on various opportunities through the HCESC.

## R. **COMMENTS: PUBLIC - GENERAL**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

Robin Nugent commented that "The HTEA would like to recognize and thank the parents for working hard to support their children during these unprecedented times".

## S. **EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District’s Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**  
Motion made by Hackmann, seconded by Witucki, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:19 pm to discuss Personnel Matters.
2. **Motion to Enter Public Session**  
Motion made by Hackmann, seconded by Hance, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 9:15 pm.

T. **ADJOURNMENT**

1. **Motion to Adjourn**  
Motion made by McGuire, seconded by Somers, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:15 pm.

Respectfully submitted,

Brian P. McCarthy  
Business Administrator / Board Secretary

July 20, 2020