



Holland Township School

Regular Meeting
January 26, 2021, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 08848

MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL 7:04 pm

Davis_P__

Hackmann_P__

Hance_P__

McGuire_P__

Muller____

Schilder_P__

Walker_P__

6 members present. 1 member absent.

E. CORRESPONDENCE

None

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:



Holland Township School

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Hackmann, seconded by Schilder, upon the recommendation of the Superintendent of Schools, the Holland Board of Education enter Executive Session at 7:05 pm to discuss Personnel Matters.

2. Motion to Enter Public Session

Motion made by Walker, seconded by McGuire, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:17 pm.

G. CONSENT AGENDA

Motion made by Schilder, seconded by McGuire, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda items G.1 through G.3.

Affirmative Vote

6 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 6-0 in voice vote.

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of December 22, 2020 and Executive minutes of December 22, 2020 and the Annual Reorganization meeting minutes of January 5, 2021.

2. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated December 31, 2020 check numbers NO425 in the amount of \$308,081.95 and the Bill List dated January 26, 2021 check numbers NO426 thru NO427 in the amount of \$695,410.33.

3. **Finance (This report will not be available until the February meeting)**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending December 31, 2020 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.



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2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending December 31, 2020 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of December 31, 2020 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

H. BOARD PRESIDENT REPORT

No report.

I. SUPERINTENDENT REPORT

Superintendent Stephanie Snyder reviewed the COVID guidelines for the operation of the school, and noted that the current week's scheduling was impacted by a "perfect storm" of staffing' family and personal issues coupled with pandemic scheduling.

J. PRINCIPAL REPORT

Principal Susan Wardell noted that grade 2 through 8 were in process of being "winter benchmarked" through LINKIT. She noted that Friday would be a day to "unpack" the data from the benchmarking for analysis. In addition, the Principal noted that she was in the process of developing a full day of Professional Development for the staff in February, and that the Guidance office was working on Social Emotional Support (SEL) presentation for the staff in February, as well.

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

No Comments.

L. EDUCATION

Motion made by Hance, seconded by Schilder, to approve the items L.1 through L.4

Motion by Davis, seconded by Walker, upon the recommendation of the Superintendent, to correct Resolution L.1 to "0" HIB investigations and "0" HIB findings for the period December 11, 2020 through January 21, 2021.

Affirmative Vote

6 AYES 0 NAYES 0 ABSTENTIONS



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Motion carried 6-0 in voice vote.

Roll Call Vote:

Hance__Y__ McGuire_Y__ Muller__ Schilder__Y__ Walker __Y__ Hackmann__Y__
Davis __Y__

Motion carried 6-0 in roll call vote.

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for December 11, 2020 - January 21, 2021 and affirms the actions of the administration. (0 investigation, 0 found to be HIB).

2. Approve Superintendent's Student Safety Data System Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Student Safety Data System Report for September 1, 2020 to December 31, 2020.

3. Accept Holland Township Environmental Commission Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Holland Township Environmental Commission donation of 8 boxes of hand sanitizers. The Board recognizes and thanks the Holland Township Environmental Commission for the continued and generous support to our school district.

4. Approve Self Contained Middle School Classroom

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the creation of a Self-Contained Emotional Support Middle School Classroom.

M. PERSONNEL

Motion made by Davis, seconded by Hackmann, to approve items M.1 through M.7.

Roll Call Vote:

Hance__Y__ McGuire_Y__ Muller__ Schilder__Y__ Walker __Y__ Hackmann__Y__
Davis __Y__

Motion carried 6-0 in roll call vote.

1. Accept Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Debbie Flood (Paraprofessional) effective June 30, 2021 for purposes of retirement.

2. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2020/2021 school year as per negotiated contract:



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Position/Staff Members/Stipend

- Computer Club: Jason Kries/\$1,755
- Robotics: Jason Kries/\$1,341

3. Approve Custodian

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Michael Yard as a Full Time Custodian effective January 27, 2021. Mr. Yard will be placed on Step 1 (\$39,640 - prorated) of the custodian salary guide and in addition will receive a 4% shift differential for working second shift.

4. Approve Movement on Salary Guide

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Sarah Tainow's movement on the salary guide from 20 MA (\$77,513) to 20 MA +30 (\$79,875) effective February 1, 2021 as per HTEA Contract.

5. Approve Maternity Leave/NJ Family Leave Insurance Program/FMLA/NJ Family Leave Act

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Megan Monti's maternity leave utilizing New Jersey's Family Leave Insurance Program/NJFMLA/FMLA request starting on or about March 4, 2021 through on or about June 4, 2021. Mrs. Monti will utilize all her Paid Sick Days (25), Paid Personal Time (3) and Paid Family Illness Days (3) prior beginning January 19, 2021.

6. Permission to Hire

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education grants the Superintendent permission to hire the following positions:

- Full Time Special Education Teacher
- Full Time Middle School Self Contained Classroom Teacher
- Long Term Art Teacher
- Home Instruction Tutor
- Part Time Cafeteria Aide

7. Accept Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Craig Lerch (Vocal Music Teacher) effective June 30, 2021 for purposes of retirement.

N. POLICY

Motion made by ____, seconded by ____, to approve the following items:

No action items.

O. FINANCE AND FACILITIES

Motion made by Hackmann, seconded by Schilder, to approve items O.1 and O.2.



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Roll Call Vote:

Hance__Y__ McGuire_Y__ Muller__ __ Schilder__Y__ Walker __Y__ Hackmann__Y__
Davis__Y__

Motion carried 6-0 in roll call vote.

1. Accept Coronavirus Relief Fund Grant (State Aid)

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education accepts Coronavirus Relief Fund Grant (State Aid) in the amount of \$15,612. The funds were expensed for Cleaning, Sanitizing, PPE supplies, and HVAC filters.

2. Approve Special Education Medicaid Initiative (SEMI) Program Waiver

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the waiver of requirements for Special Education Medicaid Initiative (SEMI) Program as the District has fewer than 40 students who participate.

P. SUPPLEMENTARY MATTERS

Business Administrator Brian McCarthy updated the Board on the current budget discussion, and review dates.

Board President Matthew Davis discussed and assigned committee assignments for the Board.

Board member Westley Hackmann inquired about status of the garage roof and HVAC specifications/bidding assignments awarded to Speizle Architectural services.

Q. COMMENTS: PUBLIC – GENERAL

Geoffrey Shrewsbury welcomed new Board member Michael Schilder and commented about past litigation.

HTEA President Robin Nugent thanked Superintendent Stephanie Snyder and Principal Sue Wardell for their efforts in these difficult times.

R. EXECUTIVE SESSION

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 Investigation into Violations of Law

 Suspension, Civil Penalty or Loss of a License or Permit

 Disclosure would Impair District's Right to Receive Funding

 School/Public Security

 X Collective Bargaining

 X Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Walker, seconded by Schilder, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:53 pm to discuss Collective Bargaining and Pending, Ongoing or Anticipated Litigation.

2. Motion to Enter Public Session

Motion made by Walker, seconded by McGuire, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 9:39 pm.

S. ADJOURNMENT

1. Motion to Adjourn

Motion made by Walker, seconded by Schilder, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:39 pm.

Affirmative Vote

6 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 6-0 in voice vote.

Respectfully submitted,

Brian P. McCarthy
Business Administrator / Board Secretary

January 29, 2021