



# Holland Township School

Regular Meeting  
January 24, 2023, 6:00 PM  
Holland Township School - Auditorium  
710 Milford Warren Glen Road  
Milford, NJ 8848

## MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

D. OATH OF OFFICE

1. Members to the Holland Township Board of Education for

- 3-Year Term, December 31, 2022 to December 31, 2025 - Michael Giovannetti

E. ROLL CALL

Davis – Present

Giovannetti – Present

Hance – Present

Martin – Present

Muller – Present

Walker – Present

F. CORRESPONDENCE

1. Vacant Board Seat Letters of Interests

G. CONSENT AGENDA

Motion made by Mr. Davis, seconded by Ms. Martin, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

**Voice Vote:**

Giovannetti – Aye; Martin – Aye; Muller – Aye; Walker – Aye; Davis – Aye

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, that the Board approve the following:

December 13, 2022 Work Session Meeting Minutes

December 13, 2022 Executive Work Session Meeting Minutes

December 22, 2022 Regular Board Meeting Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill Lists dated December 31, 2022 check numbers NO331 thru N1223 in the amount of \$336,611.57 and January 24, 2023 check numbers 12378 thru NO337 in the amount of \$806,533.82.

3. Finance

1) Upon the recommendation of the Superintendent of Schools, that the Board approve



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the transfers for the month ending November 30, 2022 and December 31, 2022 submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending November 30, 2022 and December 31, 2022 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, that the Board accept the School Business Administrator/Board Secretary's, Jack Trent certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of November 30, 2022 and December 31, 2022 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

#### 4. **Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Susan Wardell/Section 504 Law/Virtual/February 3, 2023/\$119.99 registration

#### H. **EXECUTIVE SESSION #1**

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation



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And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Davis seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 6:05 to discuss Student Matters.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:26.

*The Board conducted interviews for the vacant Board position.*

## I. EXECUTIVE SESSION #2

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

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And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Davis seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:51 to discuss Personnel Matters.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Muller, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:29.

Motion made by Mr. Davis, seconded by Mr. Giovanetti, to nominate Nickolas Moustaka to the Board of Education



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## Roll Call Vote:

Giovanetti – Yes; Martin – Yes; Muller – Yes; Walker – Yes; Hance – Yes; Davis – Yes

J. BOARD PRESIDENT REPORT – Mr. Davis discussed the county meeting he attended.

K. SUPERINTENDENT REPORT – Ms. Snyder gave a presentation on Start Strong.

L. PRINCIPAL REPORT – Ms. Wardell discussed Professional Development on school safety and an upcoming parent chat.

M. COMMENTS: PUBLIC - AGENDA ITEMS ONLY – No comments

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

## N. EDUCATION

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items:

## Roll Call Vote:

Giovanetti – Yes; Martin – Yes; Muller – Yes; Walker – Yes; Hance – Yes; Davis – Yes

### 1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for December 8, 2022 - January 19, 2023 and affirms the actions of the administration. (1 investigation, 1 found to be HIB). (School Year 2022-2023 4 total investigations, 3 found to be HIB)

### 2. Approve Superintendent's Student Safety Data System Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Student Safety Data System Report for September 1, 2022 to December 31, 2022.

### 3. Approve Athletic Schedule

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Lacrosse (Boys & Girls), schedules for the 2022-2023 school year. The schedules are subject to change due to rescheduling and post season competition.

### 4. Approve HTEA Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of books to the library and playground and recess equipment with an approximate value of \$1,000 from the Holland Township Education Association (HTEA). The Board recognizes, and thanks the HTEA for their continued and generous support of our school district.

### 5. Approve PTO Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation \$200 from the Holland Township PTO towards Tournament of Champions. The Board recognizes, and thanks the Holland Township PTO for their continued and generous support of our school district.

### 6. Accept Students

RESOLVED that upon the recommendation of the Superintendent the Holland



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Township Board of Education accepts Employee #630 student for the 2023-2024 school year tuition free per Policy 5111.

## 7. Approve Equivalency Application

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approved the New Jersey Department of Education Equivalency Application.

## 8. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips for the 2022-2023 School Year:

- Band - Music in the Parks - Dorney Park

## O. PERSONNEL

Motion made by Mr. Davis, seconded by Ms. Hance, to approve the following items and table action item O.3):

### Roll Call Vote:

Giovannetti – Yes; Martin – Yes; Muller – Yes; Walker – Yes; Hance – Yes; Davis – Yes

### 1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2022-2023 school year:

- Lindsay McDonald/Aide
- Ellen Gordon/Teacher/Aide
- Michael Holzworth/Custodian

### 2. Accept Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Employee #548 effective August 31, 2023 for purposes of retirement.

### 3. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2022/2023 school year as per negotiated contract. Pending Student Involvement and completion of season:

#### Position/Staff Member Local #/Stipend

Softball - Christian Semenowitz/\$2,155

## P. POLICY

Motion made by Mr. Davis, seconded by Mr. Muller, to approve the following items:

### Roll Call Vote:

Giovannetti – Yes; Martin – Yes; Muller – Yes; Walker – Yes; Hance – Yes; Davis – Yes

### 1. Approve First Reading of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- ABOLISHED - P1648.11 (The Road Forward COVID-19 - Health and Safety)



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- ABOLISHED - P1648.13 (School Employee Vaccination Requirements)
- P0141 (Board Member Number and Term)
- P0145 (Board Member Resignation and Removal)
- P0152 (Board Officers)
- P0161 (Call, Adjournment, and Cancellation)
- P0162 (Notice of Board Meetings)
- P0164 (Conduct of Board Meeting)
- P0174 (Legal Services)
- P&R2423 (Bilingual and ESL Education)
- P2425 (Emergency Virtual or Remote Instruction Program)
- P&R5200 (Attendance)
- P5512 (Harassment, Intimidation, or Bullying)
- P8140 (Student Enrollments)
- R8140 (Enrollment Accounting)
- P&R (Student Records)
- R8420.2 (Bomb Threats)
- R8420.7 (Lockdown Procedures)
- R8420.10 (Active Shooter)

## **Q. FINANCE AND FACILITIES**

Motion made by Mr. Davis, seconded by Mr. Walker to approve the following items:

### **Roll Call Vote:**

Giovanetti – Yes; Martin – Yes; Muller – Yes; Walker – Yes; Hance – Yes; Davis – Yes

#### **1. Approve Special Education Medicaid Initiative (SEMI) Program Waiver**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the waiver of requirements for Special Education Medicaid Initiative (SEMI) Program as the District has fewer than 40 students who participate.

#### **2. Approve Professional Services**

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves professional services provided by the following for the 2022-2023 school year:

- Psychiatrist: Dr. Bryan Fennelly. - Estimated Fee of \$1,120 per evaluation

**Appointment of Board Representatives:** Motion made by Matt Davis, seconded by Ms. Hance, to nominate the following positions:

Affirmative vote AYES – 6, NAYES – 0, ABSTENTIONS – 0

Hunterdon County ESC, Jim Muller  
Alternate HCESC, Nickolas Moustakas  
Hunterdon County School Boards Association, Laurie Hance



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Alternate HCSBA, Matt Davis  
New Jersey School Boards Association, Matt Davis  
Alternate NJSBA, Shannon Martin  
HTS PTO Representative, Matt Walker  
Alternate HTS PTO Alternate, Mike Giovanetti

## R. SUPPLEMENTARY MATTERS

1. Budget

S. COMMENTS: PUBLIC – GENERAL Various members of the public discussed school safety, disciplinary concerns, and bullying.

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

## T. EXECUTIVE SESSION #3

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

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And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

### 1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 9:24 to discuss .



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## 2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Mr. Muller, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 9:36.

## U. ADJOURNMENT

### 1. Motion to Adjourn

Motion made by Mr. Muller, seconded by Walker, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:36.

Respectfully submitted,

Jack Trent  
School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.