

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
January 23, 2024, 7:00 PM

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Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

Minutes

A. CALL TO ORDER 7:01 pm Mr. Davis

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis: Present

Friend: Present

Giovannetti: Present

Moustakas: Present

Muller: Present

Walker: Absent

E. CORRESPONDENCE

1. Vacant Board Seat Letters of Interests
2. Preschool Expansion Grant Approval
3. Mr. Torres - Interim Executive County Superintendent
 - a. Oath of Office - Ms. Laurie Hance
4. Email from Laura LaFevre

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters

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- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:04 pm** to discuss personnel matters and invasion of Individual privacy employee or student.

Ayes: 6 Nays: 0

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Moustakas**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **7:20 pm**.

.Ayes:6 Nays: 0

G. CONSENT AGENDA

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Ayes:6 Nays 0 Motion carries

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, the Board approve the following minutes;

- December 12, 2023 Work Session Meeting Minutes
- December 12, 2023 Work Session Executive Meeting Minutes
- December 19, 2023 Regular Board Meeting Minutes
- December 19, 2023 Regular Board Meeting Executive Minutes
- January 2, 2024 Reorganization Meeting Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill List dated January 23, 2024 check numbers N1222 thru 13428 in the amount of \$1,154,607.15.

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3. Finance

- 1) Upon the recommendation of the Superintendent of Schools, that the Board approve the transfers for the month ending November 30, 2023 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.
- 2) To accept the Holland Township Board of Education's certificate that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending November 30, 2023 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- 3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of November 30, 2023 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Laurie Hughes/Preschool Inclusion Leadership Conference/\$58 Registration
- Keri Bender/Preschool Inclusion Leadership Conference/\$58 Registration
- Emily Martin/Preschool Inclusion Leadership Conference/\$58 Registration
- Rose Branosky/Preschool Inclusion Leadership Conference/\$58 Registration

H. BOARD PRESIDENT REPORT

Mr. Davis congratulated Mrs. Snyder on her hard work on the Preschool Grant

I. SUPERINTENDENT REPORT

Drama Club upcoming performance at the Lehigh Valley Phantoms

J. PRINCIPAL REPORT

1. Curriculum Report

Presentation by Mrs. Wardell on the restructuring of the NJSLs and student supports

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY - None

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold

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themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

L. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Friend__y__ Giovannetti__y__ Hance__y__ Muller__y__ Walker__Absent__
Moustakas__y__ Davis__y

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for December 8, 2023 - January 18, 2023 and affirms the actions of the administration. (3 investigations, 2 found to be HIB). (School Year 2023-2024 9 total investigations, 4 found to be HIB)

2. Approve Superintendent's Student Safety Data System Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Student Safety Data System Report for September 1, 2023 to December 31, 2023

3. Approve Field Trip

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trip:

- Drama Club - Lehigh Valley Phantoms

4. Accept Students

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the following employees' students for the 2024-2025 school year tuition free per Policy 5111

- Employee #1505
- Employee #1828
- Employee #2301

5. Approve Preschool Education Aid

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts \$535,032 in preschool education aid from the New Jersey Department of Education for the 2023-2024 school year.

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M. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, to approve the following items:

Roll Call Vote:

Friend_y___Giovannetti_y___Hance_y___Muller_y___Walker_Abs___
Moustakas_y___Davis_y___

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2023-2024 school year:

- Elena Rozycki: Teacher/Aide
- Margaret McPherson: Nurse

2. Accept Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Employee #518 effective June 30, 2024 for the purpose of retirement.

3. Approve Mentors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff member as a mentor for the 2023-2024 school year:

- Mentor - Employee #1509/Mentee Employee #2340

4. Approve Movement on Salary Guide

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #499 movement on the salary guide from 17BA+30 (\$70,130) to 17MA (\$74,533) effective February 1, 2024 as per HTEA Contract.

N. POLICY - None

Motion made by __, seconded by __, to approve the following items:

Roll Call Vote:

Friend____Giovannetti____Hance____Muller____Walker____Moustakas____Davis

O. FINANCE AND FACILITIES

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Friend_y___Giovannetti_y___Hance_y___Muller_y___Walker_Abs___
Moustakas_y___Davis_y___

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1. Authorization to Implement the 2023-2024 Tuition Rates

Upon the recommendation of the Superintendent the Holland Township Board of Education implements the following Non-Resident Tuition Rate for 2023- 2024 as follows:

- Autistic Program: \$38,700

2. Approve Submission and Acceptance of Grant

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the submission and acceptance of a 2023 National School Lunch Program Equipment Grant application for cafeteria equipment to the New Jersey Department of Agriculture in the amount of \$10,277.28.

P. SUPPLEMENTARY MATTERS

1. ~~Open BOE Seat – Timeline~~

2. Budget

Timelines

3. Facilities Report December 2023

4. SREP Resolution

Resolution approval needed

Motion made by **Mr. Davis**, seconded by **Mr. Muller** to approve the following item:

1. Approve SREP Grant

RESOLVED, upon the recommendation of the Superintendent, the Holland Township School, does hereby approved the resolution to support the application for the School Regionalization Efficiency Program Grant.

Roll Call Vote:

Friend_y___Giovannetti_y___Hance_y___Muller_y___Walker_Abs___

Moustakas___y___Davis_y___

Q. COMMENTS: PUBLIC - GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

Mr. Bartruff welcomed Mrs. Hance

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1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **8:27 pm** to discuss collective bargaining and confidential matters

Ayes: 6 Nays: 0.

8:35 pm Hance and Moustakas were excused.

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **8:40**

pm.

Ayes: 4 Nays: 0

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S. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Muller**, seconded by **Mr. Davis**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **8:40 pm.**

Ayes:4 Nays: 0

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,



Deborah Olah
Board Secretary