

# HOLLAND TOWNSHIP SCHOOL DISTRICT

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Reorganization Meeting  
January 2, 2024, 7:00 PM

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Holland Township School - Auditorium  
710 Milford Warren Glen Road  
Milford, NJ 8848

## Meeting

### A. CALL TO ORDER 7:00 by Mrs. Olah

1. Deborah Olah

### B. FLAG SALUTE

### C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

### D. ELECTION RESULTS ANNOUNCED

1. The results of the November 2023 Election, held on November 7, 2023 as reported by the Board Secretary are: Election of Board Members: Members to the Holland Township Board of Education for:

(2) 3-Year Terms, December 31, 2023 to December 31, 2026

- John Uderman
- Nickolas Moustakas.

(1) 1-Year Unexpired Term, December 31, 2023 to December 31, 2024

- Tom Friend

### E. CORRESPONDENCE

NJDOE Joseph Paglino on John Uderman who is disqualified per statute from serving on the Board of Education.

### F. OATH OF OFFICE

Members to the Holland Township Board of Education for:

- (2) 3-Year Term, December 31, 2023 to December 31, 2026
  - Nickolas Moustakas

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- o Vacant
- (1) 1-Year Term, December 31, 2023 to December 31, 2024
  - o Tom Friend

## G. ROLL CALL

Board Members: Terms and Expiration:

Davis\_\_12/31/2025

Friend\_\_12/31/24

Giovannetti\_\_12/31/25

Moustakas\_\_12/31/26

Muller\_\_12/31/24

Walker\_\_12/31/24 Virtual

## H. ORGANIZATION MEETING

Motion made by Mr. Muller, seconded by Mr. Walker, to approve the following items:

Roll Call Vote:

Davis\_\_y\_\_ Friend\_\_y\_\_ Giovannetti\_\_y\_\_ Moustakas\_y\_\_ Muller\_\_y\_\_ Walker\_y\_\_

### 1. Nominations/Election of Board President

Board Secretary to call for nominations for Board President Motion made by **Mr. Muller** seconded by **Mr. Walker**, Mr. Davis, was nominated for the position of Board President.

There being no further nominations for Board President, the nominations were closed on a motion by **Mr. Muller** and a second by **Mr. Walker**.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

Roll Call Vote:

Davis\_\_y\_\_ Friend\_\_y\_\_ Giovannetti\_\_y\_\_ Moustakas\_y\_\_ Muller\_y\_\_ Walker\_y

### 2. Nominations for Vice President

Board Secretary relinquishes the chair to newly-elected President **Davis** to call for nominations for Vice President.

Motion made by **Mr. Davis** seconded by **Mr. Giovannetti**, **Mr. Moustakas** was nominated for the position of Vice President. There being no further nominations for Vice President, the nominations were closed on a motion by **Mr. Davis**, and a second by **Mr. Muller**.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

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Roll Call Vote:

Davis \_\_\_y\_\_\_ Friend \_\_\_y\_\_\_ Giovannetti \_\_\_y\_\_\_ Moustakas \_\_\_y\_\_\_ Muller \_\_\_y\_\_\_ Walker \_\_\_y\_\_\_

**3. Appointment of Board Representatives: Tabled**

***Mr. Davis suggested to wait until we have a full board to make appointments.***

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, \_\_\_\_\_ were nominated for the positions of \_\_\_\_\_.

Affirmative vote AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_

Motion \_\_\_\_\_ in voice vote

- Hunterdon County ESC, \_\_\_\_\_
- Alternate HCESC, \_\_\_\_\_
- Hunterdon County School Boards Association, \_\_\_\_\_
- Alternate HCSBA, \_\_\_\_\_
- New Jersey School Boards Association, \_\_\_\_\_
- Alternate NJSBA, \_\_\_\_\_
- HTS PTO Representative, \_\_\_\_\_
- Alternate HTS PTO Alternate, \_\_\_\_\_

Roll Call Vote:

Davis \_\_\_\_\_ Friend Abstain Giovannetti \_\_\_\_\_ Moustakas \_\_\_\_\_ Muller \_\_\_\_\_ Walker \_\_\_\_\_

**4. Approve Affirmation of Actions Taken at the April 25, 2023 Board of Education Meeting: 2023/2024 School Organization**

Motion by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent, the Holland Township Board of Education approves affirmation of actions taken at April 25, 2023 Board of Education Meeting: 2023/2024 School Organization or any action taken at a later date.

BE IT RESOLVED that the Holland Township Board of Education approves the affirmation of the following actions taken at the April 25, 2023 Board of Education Meeting:

- Annual Contracts and Agreements: 2023/2024
- Annual Curriculum and Educational Programs: 2023/2024
- Annual 2023/2024 Official Newspapers
- Depositories for School Funds 2023/2024
- Tax Shelter Annuity Companies/Brokers 2023/2024
- Transfer of Funds 2023/2024
- Annual Appointment of Officers/Appointments: 2023/2024
- Professional Services Contracts: 2023/2024

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- Auditing, Architectural, Legal, Health · Special Education Related Services Contracts 2023/2024
- Maintenance Services Contracts 2023/2024
- Cooperative Pricing Agreement with Hunterdon County Education Services Commission 2023/2024
- Cooperative Pricing Agreement with Middlesex Regional Education Services Commission 2023/2024
- Petty Cash Account 2023/2024
- Authorization to Implement the 2023/2024 Budget
- Insurance Agents of Record 2023/2024
- Adoption of Annual Rules, Policies and By-Laws: 2023/2024

Roll Call Vote:

Davis\_\_y\_\_ Friend Abstain \_Giovannetti\_\_y\_\_ Moustakas\_y\_\_ Muller\_\_y\_\_ Walker\_\_y

## **5. Approve Board of Education Annual Notice of Monthly Meetings**

Motion by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent, the Holland Township Board of Education approves Board of Education annual notice of monthly meetings.

RESOLVED that the Holland Township Board of Education, pursuant to Chapter 231, PAL (Open Public Meeting Act) does hereby proclaim the public meetings of the Holland Township Board of Education;

FURTHER RESOLVED that notice is hereby given that the Holland Township Board of Education will conduct the annual regular and workshop meetings according to the schedule below. The meetings will convene at 7:00 pm. All meetings will be conducted in the main auditorium of the Holland Township School, 714 Milford Warren Glen Road, Milford, NJ, unless posted otherwise;

BE IT FURTHER RESOLVED that the purpose of the Regular and Workshop Meetings shall be the normal conduct of business of the Holland Township Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED that the notices of meetings will be posted in the official publications, main hall of the school and posted on the District website.

BE IT FURTHER RESOLVED that the Holland Township Board of Education will meet on the following dates:

### Regular Monthly Meeting Schedule

January 2, 2024 Reorganization Meeting

January 23, 2024

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February 27, 2024  
March 26, 2024  
April 23, 2024 Annual School Organization/Regular Meeting  
May 28, 2024  
June 25, 2024  
August 27, 2024  
September 24, 2024  
October 29, 2024  
November 26, 2024  
December 17, 2024  
January 7, 2025 Annual Board of Education Reorganization

## Work Session Meeting Schedule

February 20, 2024  
March 19, 2024  
April 16, 2024  
May 21, 2024  
June 18, 2024  
August 20, 2024  
September 17, 2024  
October 15, 2024  
November 19, 2024  
December 10, 2024

Meetings are open to the public. Official action may be taken.

Roll Call Vote:

Davis \_\_\_y\_\_\_ Friend \_\_\_y\_\_\_ Giovannetti \_\_\_y\_\_\_ Moustakas \_\_\_y\_\_\_ Muller \_\_\_y\_\_\_ Walker \_\_\_y\_\_\_

## **6. Approve School Funds Investor 23-24**

Motion by **Mr. Davis**, seconded by **Mr. Muller** upon the recommendation of the Superintendent, the Holland Township Board of Education designates the School Funds Investor as the Business Administrator pursuant to 17:12B-241 for 2023-2024.

## **7. Authorize Bid/Quote Thresholds**

Motion by **Mr. Davis**, seconded by **Mr. Muller**

WHEREAS, Teresa O'Brien, School Business Administrator possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has set the bid threshold amount for school districts with a Qualified Purchasing Agent at \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Holland Township Board of Education,

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pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Teresa O'Brien, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

## 8. Approve State Contracts 2023/2024

Motion by **Mr. Davis**, seconded by **Mr. Muller** upon the recommendation of the Superintendent WHEREAS, Title 18A:18A-10 provides that, a board of education without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and;

WHEREAS, the Holland Township School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and;

WHEREAS, the Holland Township School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township School District Board of Education does hereby authorize Teresa O'Brien, the district purchasing agent to make purchases of goods and services entered into on behalf by the State of New Jersey, Division of Purchase and Property utilizing its approved state contract vendor list.

Roll Call Vote:

Davis\_y\_\_\_\_ Friend\_y\_\_\_ Giovannetti\_y\_\_\_\_\_ Moustakas\_y\_\_ Muller\_y\_\_\_ Walker\_y\_\_

## I. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, to approve the following items:

Roll Call Vote:

Davis\_y\_\_\_\_ Friend\_y\_\_\_ Giovannetti\_y\_\_\_\_\_ Moustakas\_y\_\_ Muller\_y\_\_\_ Walker\_y\_\_

### 1. Approve Memorandums of Agreements

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Memorandums of Agreements:

- 2023-2024 Uniformed State Memorandum of Agreement between Holland Township School District, Holland Township Police Department and Law Enforcement Officials
- 2023-2024 Memorandum of Agreement between Holland Township School District, Holland Township Police Department and Law Enforcement Officials Regarding 18A:41-9 Access to School Surveillance Equipment

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- School Resource Officer Program Agreement

## J. SUPPLEMENTARY MATTERS

1. Board Vacancy
  2. Regionalization Update
- Mr. Davis gave reminder about vote for resolution*

## K. COMMENTS: PUBLIC - GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

*John Uderman his qualification for Board of Education seat*

### ~~L. Executive Session~~

~~WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it~~

~~RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:-~~

- ~~\_\_\_ Confidential Matters by Law or Court Order~~
- ~~\_\_\_ Purchase Property~~
- ~~\_\_\_ Personnel Matters~~
- ~~\_\_\_ Invasion of Individual Privacy Employee or Student~~
- ~~\_\_\_ Investigation into Violations of Law~~
- ~~\_\_\_ Suspension, Civil Penalty or Loss of a License or Permit~~
- ~~\_\_\_ Disclosure would Impair District's Right to Receive Funding~~
- ~~\_\_\_ School/Public Security~~
- ~~\_\_\_ Collective Bargaining~~
- ~~\_\_\_ Pending, Ongoing or Anticipated Litigation~~

~~And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.~~

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2. Motion to Enter Executive Session

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at \_\_\_\_\_ to discuss \_\_\_\_\_.

4. Motion to Enter Public Session

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at \_\_\_\_\_.

M. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Muller**, seconded by **Mr. Davis**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **7:17 pm. 6 Ayes**

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,



Deborah Olah

Board Secretary

PLEASE  
SIGN  
HERE 