

# Minutes of Annual Board of Education Reorganization

## The Board of Education Holland Township School

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The Annual Board of Education Reorganization Meeting of the Board of Education of Holland Township School was held Thursday, January 2, 2020, beginning at 7:01 PM in the Milford, NJ 08848.

### A CALL TO ORDER

. Brian McCarthy

### B FLAG SALUTE

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### C WELCOME

. Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

### D Election Results Announced

. The results of the November 2019 Election, held on November 5, 2019 as reported by the Board Secretary are:

#### Election of Board Members:

Members to the Holland Township Board of Education for (2) 3-Year Terms, January 1, 2020 to December 31, 2022:

Matthew Davis - 615

Matthew D. Walker- 612

Members to the Holland Township Board of Education for (1) 2-Year Unexpired Term, January 1, 2020 to December 31, 2021:

Westley Hackman - 844

#### Interview Candidates for Board Vacancy

Motion by Muller, seconded by Somers, to approve appointment of Laurie Hance to 1 Year

unexpired term Board of Education member.

**Affirmative Vote**

AYES   7   NAYES   0   ABSTENTIONS   0  

Motion carried in Voice vote.

**E Oath of Office**

. Members to the Holland Township Board of Education for (2) 3-Year Terms,

January 1, 2020 to December 31, 2022:

Matthew Davis

Matthew D. Walker

Members to the Holland Township Board of Education for (1) 2-Year unexpired term,

January 1, 2020 to December 31, 2021:

Westley Hackmann

Members to the Holland Township Board of Education for (1) 1-Year unexpired term,

January 1, 2020 to December 31, 2020:

Laurie Hance

**F Roll Call**

. **Board Members: Terms and Expiration:**

Matthew Davis   P   12/31/2022

Westley Hackman   P   12/31/2021

Timothy McGuire   P   12/31/2021

James Muller   P   12/31/2021

Joseph Somers   P   12/31/2020

Matthew Walker   P   12/31/2022

Caitlin Witucki   P   12/31/2020

Laurie Hance   P   12/31/2020

8 members present. No absences.

**G Organization Meeting**

. **1. Nominations/Election of Board President**

Board Secretary to call for nominations for Board President.

Motion made by Hackmann, seconded by McGuire, Matthew Davis was nominated for the

position of Board President.

There being no further nominations for Board President, the nominations were closed on a motion by Hackmann, and a second by Somers.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

**Roll Call Vote:**

Hance\_\_Y\_\_ Hackman\_Y\_\_ McGuire\_Y\_\_ Muller\_Y\_\_ Somers\_Y\_\_ Walker\_\_Y\_\_ Witucki\_\_  
Y\_\_ Davis\_\_Y\_\_

Motion carried 8-0 in roll call vote.

2. **Nominations for Vice President**

Board Secretary relinquishes the chair to newly-elected President Matthew Davis to call for nominations for Vice President.

Motion made by Somers , seconded by Davis, Westley Hackmann was nominated for the position of Vice President.

There being no further nominations for Vice President, the nominations were closed on a motion by Walker, and a second by Witucki.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

**Roll Call Vote:**

Hance\_\_Y\_\_ Hackman\_Y\_\_ McGuire\_Y\_\_ Muller\_Y\_\_ Somers\_\_Y\_\_ Walker\_Y\_\_  
Witucki\_Y\_\_ Davis\_\_Y

Motion carried 8-0 in roll call vote.

3. **Appointment of Board Representatives:**

Motion made by Davis, seconded by Muller, Joseph Somers was nominated for the position of Hunterdon County ESC Board Representative.

**Affirmative vote**

AYES\_\_8\_\_ NAYES\_\_0\_\_ ABSTENTIONS\_\_0\_\_

Motion carried in voice vote.

Hunterdon County ESC, Joseph Somers  
Alternate HCESC, \_\_\_\_\_

Hunterdon County School Boards Association, \_\_\_\_\_  
Alternate HCSBA, \_\_\_\_\_

New Jersey School Boards Association, \_\_\_\_\_  
Alternate NJSBA, \_\_\_\_\_

HTS PTO Representative, \_\_\_\_\_  
Alternate HTS PTO Alternate, \_\_\_\_\_

4. **Appointment of Officer**

Motion by Somers, seconded by Walker, upon the recommendation of the Superintendent, the Holland Township Board of Education approves appointment of officer.

**Affirmative vote**

AYES 8 NAYES 0 ABSTENTIONS 0

Motion carried in voice vote.

- a. RESOLVED, that the Holland Township Board of Education appoint Brian McCarthy as Public Agency Compliance Officer from January 2, 2020 thru June 30, 2020.

5. **Approve Affirmation of Actions Taken at the April 16, 2019 Board of Education Meeting: 2019/2020 School Organization**

Motion by Hance, seconded by Walker, upon the recommendation of the Superintendent, the Holland Township Board of Education approves affirmation of actions taken at April 16, 2019 Board of Education Meeting: 2019/2020 School Organization.

BE IT RESOLVED that the Holland Township Board of Education approves the affirmation of the following actions taken at the April 16, 2019 Board of Education Meeting:

- Annual Contracts and Agreements: 2019/2020
- Annual Curriculum and Educational Programs: 2019/2020
- Annual Tax Payment Schedule: General Fund Tax Levy: 2019/2020
- Annual 2019/2020 Official Publications
- Depositories for School Funds 2019/2020
- Tax Shelter Annuity Companies/Brokers 2019/2020
- Transfer of Funds 2019/2020
- Annual Appointment of Officers/Appointments: 2019/2020
- Annual Section 125 Plan: Health Benefits: 2019/2020
- Professional Services Contracts 2019/2020: Auditing, Architectural, Legal, Health
- Special Education Related Services Contracts 2019/2020
- Maintenance Services Contracts 2019/2020
- Cooperative Pricing Agreement with Hunterdon County Education Services Commission 2019/2020

- Cooperative Pricing Agreement with Middlesex Regional Education Services Commission 2019/2020
- Petty Cash Account 2019/2020
- Authorization to Implement the 2019/2020 Budget
- Authorization of Purchasing Agent 2019/2020
- Authorization of State Contracts 2019/2020
- Authorization to Implement the 2019/2020 Tuition Rates
- Insurance Agents of Record 2019/2020
- Travel and Expense Reimbursement for 2019/2020
- Adoption of Annual Rules, Policies and By-Laws: 2019/2020

**Roll Call Vote:**

Hance \_\_Y\_\_ McGuire \_\_Y\_\_ Muller \_\_Y\_\_ Somers \_\_Y\_\_ Walker \_\_Y\_\_ Witucki \_\_YH  
 ackmann \_\_Y\_\_ Davis \_\_Y\_\_

Motion carried 8-0 in roll call vote.

**6. Approve Board of Education Annual Notice of Monthly Meetings**

Motion by Hance, seconded by Hackmann, upon the recommendation of the Superintendent, the Holland Township Board of Education approves Board of Education annual notice of monthly meetings.

RESOLVED that the Holland Township Board of Education, pursuant to Chapter 231, PAL (Open Public Meeting Act) does hereby proclaim the public meetings of the Holland Township Board of Education;

FURTHER RESOLVED that notice is hereby given that the Holland Township Board of Education will conduct the annual regular meetings according to the schedule below. The meetings will convene at 7:00 pm. All meetings will be conducted in the main auditorium of the Holland Township School, 714 Milford Warren Glen Road, Milford, NJ, unless posted otherwise;

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Holland Township Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED that the notices of meetings will be posted in the official publications, main hall of the school and posted on the District website.

BE IT FURTHER RESOLVED that the Holland Township Board of Education will meet on the following dates:

**Regular Schedule**

January 28, 2020

February 25, 2020  
March 24, 2020  
April 28, 2020 (Annual School Organization/Regular Meeting)  
May 19, 2020  
June 30, 2020  
August 25, 2020  
September 22, 2020  
October 13, 2020  
November 24, 2020  
December 22, 2020  
January 5, 2021 (Annual Board of Education Reorganization)

Meetings are open to the public. Official action may be taken.

**Roll Call Vote:**

Hance\_Y\_McGuire\_Y\_Muller\_Y\_Somers\_Y\_Walker\_Y\_Witucki\_Y\_  
Hackmann\_Y\_Davis\_Y\_

Motion carried 8-0 in roll call vote.

**H Public Comment**

. The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

1. Robin Nugent congratulated the new Board members and commented that she looked forward to a good year.

**I. Supplementary Matters**

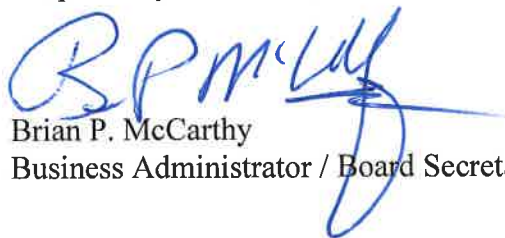
1. Board member Joseph Somers asked for an “update” on the Alexandria shared service agreement, as it related to Board member Caitlin Witucki’s understanding of agreement.
2. Mr. Somers asked for an update on Security Personnel status, and to be on record that he thought “the town should share the cost of any personnel”. Board President Matthew Davis added that the Board had agreed that the cost of Security Personnel would be added to the FY21 proposed budget, and the latter cost would be weighed compared to all other potential expenses.
3. Board member Timothy McGuire inquired about the impact on the rise in NJ minimum wage, as it related to Holland Township School. Business Administrator Brian McCarthy commented that the impact was minimal as it related to Food Service personnel.
4. Superintendent Stephanie Snyder discussed the inclusion of the Holland Township School District in the Support Our Students (S.O.S) Coalition. The latter organization’s purpose is to solicit information from the State regarding the School Funding Reform Act (SFRA), as it relates to school districts negatively impacted by this law. The Superintendent supports the request for information, but would not

- support the S.O.S, if request moved to litigation with State.
5. Board President Matthew Davis shared that he would like to continue to explore shared service agreements with both the town and Alexandria. He also discussed the possibility of forming an Ad Hoc committee for exploring such endeavors.

J. **ADJOURN**

Motion made by Walker, seconded by Somers, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 7:29 pm.

Respectfully Submitted,

  
Brian P. McCarthy  
Business Administrator / Board Secretary

January 3, 2020