



Holland Township School

Regular Meeting
February 23, 2021, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL : 7:08 pm

Davis_P__

Hackmann_P__

Hance_P__

McGuire_P__

Muller_P__

Schilder_P__

Walker_P

7 members present. No absences.

E. CORRESPONDENCE

None.

F. EXECUTIVE SESSION

No Executive Session.

G. CONSENT AGENDA

Motion made by Davis, seconded by Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Affirmative Vote

7 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 7-0 in voice vote.



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1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of January 26th, 2021 and the Executive Session minutes of January 26th, 2021.

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the bill list dated 1/31/21 check numbers N0129 and N0428 in the amount of \$316,829.05 and the bill list dated 2/23/2021 check numbers NO212 thru 10612 in the amount of \$687,258.33.

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending December 31, 2020 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending December 31, 2020 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over-expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of December 31, 2020 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Susan Wardell: March 19, 2021, NJAGC (Gifted Education), Virtual \$114 Registration

H. BOARD PRESIDENT REPORT

Board President Matthew Davis updated the Board on Save Our Schools (SOS) coalition, that requested information from the State concerning the School Funding Reform Act (SFRA). The group has received information, as requested, and was also requesting additional Pandemic Aid from the State. The group's larger goal is to expand the 7-year time-line for aid reductions for impacted school districts.



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I. SUPERINTENDENT REPORT

Superintendent Stephanie Snyder commented that the State of New Jersey requested a waiver for State Testing to the Federal Department of Education, and that the latter request was denied.

J. PRINCIPAL REPORT

Principal Susan Wardell thanked the teachers for a productive recent Professional Development day, and noted that plans were in process for the next (3/15) Professional Development day.

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

None.

L. EDUCATION

Motion made by Hance, seconded by Schilder, to approve items L.1 through L.4.

Roll Call

Vote: Hackmann_Y__Hance_Y__McGuire_Y__Muller_Y__Schilder_Y__Walker_Y__Davis_Y__

Motion carried 7-0 in roll call vote.

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for January 22, 2021 - February 12, 2021 and affirms the actions of the administration.

2. Approve 2021-2022 School Year Calendar

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2021-2022 school year calendar.

3. Approve FY22 (2021-2022) Preschool Tuition Rates

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the following tuition rates for FY22.

- Preschool (Resident) Regular Program (Full-Time): \$5,500 or \$550 per month.
- Preschool (Resident) Regular Program (Full-time) Qualified Reduced Lunch: \$2,750 or \$275 per month
- Preschool (Resident) Regular Program (Full-time) Qualified Fee Lunch: \$1,375 or \$137.50 per month
- Preschool (Non Resident) Regular Program (Full-Time): \$6,000 or \$600 per month.
- Preschool (Resident) Regular Program (Part-Time): \$2,500 or \$250 per month.
- Preschool (Resident) Regular Program (Part-Time) Qualified Reduced Lunch: \$1,250 or \$125 per month
- Preschool (Resident) Regular Program (Part-time) Qualified Free Lunch: \$625 or \$62.50 per month
- Preschool (Non Resident) Regular Program (Part-Time): \$2,750 or \$275 per month.



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•Preschool (Resident) Sibling Discount of 10% for second or additionally enrolled siblings

4. Approve Hearts and Hands Professional Development & Educational Consulting, LLC

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Hearts and Hands Professional Development & Education Consulting, LLC Consulting Services to provide Professional Development in Social Emotional Learning through workshop sessions not to exceed \$10,000.00 for the 2020/2021 school year.

M. PERSONNEL

Motion made by Davis, seconded by Walker, to approve items M.1 through M.8.

Roll Call

Vote: Hackmann_Y__Hance_Y__McGuire_Y__Muller_Y__Schilder__Y___Walker__Y_
Davis_Y__

Motion carried 7-0 in roll call vote.

1. Approve Cafeteria Aide

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Amber Ritchlin (pending criminal history) as a Cafeteria Aide for the 2020-2021 school year working Monday - Friday 2 hours and 25 minutes daily) at a rate of \$7,297 (prorated) per year. Ms. Ritchlin's start date will be on or about March 1, 2021.

2. Approve Home Instruction

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Rosemary Carnali (Pending Criminal History) as Home Instruction Tutor for student #21040, for a total of 5 hours per week at an hourly rate of \$47.88 beginning retroactive to February 1, 2021 with an end date to be determined.

3. Approve Unpaid NJFLA/NJFLI Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Joelle Pursell's request for unpaid NJFLA leave (New Jersey Family Leave Act) utilizing NJFLI (New Jersey Federal Leave Insurance) beginning on or about retroactive to February 1, 2021 not to exceed 12 weeks on an intermittent basis.

4. Amend January 26, 2021 Custodian Approval

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education amends the salary approval of Mr. Michael Yard as a Full Time Custodian effective January 27, 2021. Mr. Yard will be placed on Step 2 (\$40,390 - prorated) of the custodian salary guide and in addition will receive a 4% (\$1,616) shift differential for working second shift.

5. Approve Special Education Teacher

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Rheana McNair as Special Education Teacher to begin March 1, 2021.



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FURTHER RESOLVED Mrs. McNair will be placed on Step 8BA +15 with a salary of \$57,215 (prorated).

6. Approve Unpaid Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Allison Nickel's request for unpaid leave beginning on or about May 3, 2021 until the end of the 2020/2021 school year.

7. Approve Maternity Leave/NJ Family Leave Insurance Program/FMLA/NJ Family Leave Act

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Jenna Langston's maternity leave utilizing FMLA starting on or about May 5, 2021 through end of school year. Mrs. Langston will utilize eleven (11) sick days, one (1) Personal Day and one (1) Family Illness Days starting on or about April 19, 2021.

FURTHER RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Jenna Langston's NJFLA leave request utilizing New Jersey's Family Leave Insurance Program to begin on or about August 24, 2021 for the maximum 12 weeks.

8. Approve Special Education Teacher

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Christian Semenowitz as Special Education Teacher to begin as soon as he is released from his current district.

FURTHER RESOLVED Mr. Semenowitz will be placed on Step 7BA +15 with a salary of \$55,865 (prorated).

N. POLICY

Motion by Davis, seconded by Muller to remove P 0164.6 from N.1

Affirmative Vote

7 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 7-0 in voice vote.

Motion made by Davis, seconded by Muller, to approve item N.1.

Roll Call

Vote: Hackmann_Y__Hance_Y__McGuire_Y__Muller_Y__Schilder_Y__Walker_Y_
Davis_Y__

Motion carried 7-0 in roll call vote.



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Motion by Davis, seconded by Hance, to temporarily suspend by-law 131 allowing policy to be approved in one reading.

Affirmative Vote

7 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 7-0 in voice vote.

Motion by Davis, seconded by Schilder, to approve P 0164.6.

Roll Call

Vote: Hackmann_Y__Hance_Y__McGuire_Y__Muller_Y__Schilder__Y___Walker__Y_
Davis_Y__

Motion carried 7-0 in roll call vote.

1. Approve First Reading of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policy:

- **P 0145** (Board Member Resignation and Removal)
- **P 0164.6** (Remote Public Board Meeting During a Declared Emergency)
- **R 1642** (Earned Sick Leave Law)
- **P 1643** (Family Leave)
- **P 2415** (Every Student Succeeds Act)
- **P 2415.01** (Academic Standards, Academic Assessments, and Accountability) **ABOLISHED**
- **P 2415.02** (Title 1 - Fiscal Responsibilities)
- **P 2415.03** (Highly Qualified Teachers) **ABOLISHED**
- **P 2415.05** (Students Surveys, Analysis, and/or Evaluations)
- **P & R 2415.20** (Every Student Succeeds Act Complaints)
- **P 3431.1** (Family Leave) **ABOLISHED**
- **P 3431.3** (New Jersey Family Leave Insurance Program) **ABOLISHED**
- **P4125** (Employment of Support Staff Members)
- **P 4431.1** (Family Leave) **ABOLISHED**
- **P 4431.3** (New Jersey Family Leave Insurance Program) **ABOLISHED**
- **P & R 5330.01** (Administration of Medical Cannabis)
- **P6360** (Political Contributions)
- **P & R 7425** (Lead Testing of Water in Schools)
- **P & R 7430** (School Safety) **ABOLISHED**
- **P 8330** (Student Records)
- **P9713** (Recruitment by Special Interest Groups)



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O. FINANCE AND FACILITIES

Motion made by Davis, seconded by Hance, to approve items O.1 through O.6.

Roll Call

Vote: Hackmann_Y__Hance_Y__McGuire_Y__Muller_Y__Schilder_Y__Walker_Y__
Davis_Y__

Motion carried 7-0 in roll call vote.

1. Accept the 2019-2020 Annual CAFR / Financial Audit

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education accepts the annual Comprehensive Annual Financial Report (CAFR) and Financial Audit for the fiscal year ending 6/30/2020, as prepared by the firm Suplee, Clooney & Company, and acknowledge that there were no findings or recommendations.

2. Rescind approval of agenda item O.3 (Approve FY21 Tuition Contract and Personal Aide Contract with Marie H. Katzenbach School for the Deaf) from 11/20/2020 Board meeting.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education rescinds the approval of the tuition contract (only) from the Marie H. Katzenbach School of the Deaf approved at the 11/20/2021 Board meeting.

3. Approve FY21 Tuition Contract with Marie H. Katzenbach School for the Deaf

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the FY21 tuition contract for SID #7875264920 to attend the Marie H. Katzenbach School for the Deaf. The annual cost for the tuition is \$54,556.00

4. Approve Hunterdon County Educational Services Commission (HCESC) contract for Teacher as requested by the Public School District.

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves contract with HCESC to provide a Teacher as requested by the Public School District for an annual cost of \$65,000 plus Benefits.

5. Approve intent to extend Maschio's Food Service contract for 6th year

Resolved, upon the recommendation of the Superintendent, the Holland Township Board of Education approves intent to renew Maschio's Food Service contract for an additional year starting 7/1/2021 and ending 6/30/2022.

6. Approve Professional Services

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves professional services provided by the following for the 2020-2021 school year:

- School Psychiatrist:
 - Rutgers University Behavior Health - Estimated Fee of \$1,000 per evaluation

P. SUPPLEMENTARY MATTERS

Superintendent Stephanie Snyder updated the Board on logistics for yesterday's weather related early dismissal.



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Q. COMMENTS: PUBLIC – GENERAL

Geoffrey Shrewsbury commended the Superintendent for keeping the school open.

J. Lauren commented on environmental curriculum.

R. ADJOURNMENT

1. Motion to Adjourn

Motion made by Muller, seconded by Hance, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:40 pm.

Respectfully submitted,

Brian P. McCarthy
Business Administrator / Board Secretary

February 24, 2021