



Holland Township School

MINUTES 12/22/2020

Regular Board Meeting
December 22, 2020, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 08848

MINUTES

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL: 7:02 pm

- Davis_P__
- Hackmann__P__
- Hance_P__
- McGuire_P__
- Muller_P__
- Somers_P__
- Walker__
- Witucki__P__

7 members present. 1 member absent.

E. CORRESPONDENCE

None

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public



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body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be

it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Somers, seconded by McGuire, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:06 pm to discuss Personnel Matters.

2. Motion to Enter Public Session

Motion made by Davis, seconded by Muller, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:15 pm.

G. CONSENT AGENDA

Motion made by Somers, seconded by Hackmann, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda items G.1 through G.5.

Affirmative Vote

7 AYES 0 NAYES 0 ABSTENTIONS

Motion carried 7-0 in voice vote.



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1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of November 20, 2020 and the Executive minutes of **November 20, 2020 previously scheduled for November 24, 2020.**

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated **November 30, 2020** check numbers **10375** thru NO422 in the amount of **\$328,229.77** and bill list dated **December 22, 2020** check numbers **10431** thru **NO424** in the amount of **\$712,595.96.**

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve

the transfers for the month ending November 30, 2020 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending **November 30, 2020** and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of **November 30, 2020** and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

•Diane Udovich: February 24, 25, 26 2021, WRS Advanced Strategies for MSL Group Instruction, Virtual \$649 Registration

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. BOARD PRESIDENT REPORT



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Board President Matthew Davis congratulated Laurie Hance and Michael Schilder for their recent Board election victories. He noted that this meeting would be the last meeting for Board members Joseph Somers and Caitlin Witucki, and thanked them for their service to the Board. The President noted that next year the Board would be further reduced to 7 members. The President also congratulated Teacher of Year Jill Conti, and Educational Service Professional of the Year Jason Kries. Finally, the President thanked the staff for their incredible work, and especially highlighted the work of our custodial staff.

I. SUPERINTENDENT REPORT

Superintendent Stephanie Snyder agreed with the President that the staff were working very hard to keep things “normal” and were doing a phenomenal job. The Superintendent wished Happy Holidays to the Board and expressed her excitement about the upcoming “Committee of the Whole” Board structure that would commence in January.

J. PRINCIPAL REPORT

Principal Susan Wardell also thanked the staff for the “great job that they do”. She thanked teacher Ms. Ozgar for organizing the Patriots contest, and also thanked the PTO for their efforts in the upcoming virtual Holiday party for the Pre-k through grade 4 classes. The Principal wished all “Happy Holidays”.

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

None

L. EDUCATION

Motion made by Hance, seconded by McGuire, to approve the following item L.1

Roll Call Vote: Hance_Y__McGuire_Y__Muller_Y__Somers_Y__Walker__Witucki_Y__
Hackmann_Y__Davis_Y_

Motion carried 7-0 in roll call vote.

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for November 13, 2020 - December 11, 2020 and affirms the actions of the administration.

M. PERSONNEL

Motion made by Somers, seconded by Witucki, to approve the items M.1 through M.3.

Roll Call Vote: Hance_Y__McGuire_Y__Muller_Y__Somers_Y__Walker__Witucki_Y__
Hackmann_Y__Davis_Y_

Motion carried 7-0 in roll call vote.



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1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2020-2021 school year:

- Sheila C. Mandato: Teacher/Aide (Pending Substitute Certificate)

2. ACCEPT RESIGNATION

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts with regret the resignation of Mr. Ronald Larsen (2nd Shift Custodian) with his last working day December 31, 2020.

3. Approve Unpaid FMLA/NJFLA/NJFLIA Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Christine Haffling's request for unpaid FMLA/NJFLA/NJFLIA leave beginning on or about December 23, 2020 not to exceed 12 weeks on an intermittent basis (pending physician's note).

N. POLICY

Motion made by Davis, seconded by Hance, to approve item N.1.

Roll Call Vote: Hance_Y__McGuire_Y__Muller_Y__Somers_Y__Walker__Witucki_Y__
Hackmann_Y__Davis_Y_

Motion carried 7-0 in roll call vote.

1. Approve Adoption of Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policy:

- P 0155 (Board Committee)
- P 0164.6 (Remote Public Board Meeting During a Declared Emergency)

O. FINANCE AND FACILITIES

No action items.

P. SUPPLEMENTARY MATTERS

Board President Matthew Davis commented that the school planned to operate remotely through 1/19, but noted that this decision could be re-evaluated based on the current COVID climate.



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Superintendent Stephanie Snyder commented on the operations of the YMCA before and after school programs, as it related to Pandemic. The Board President noted that he was aware of the consequences that remote learning had on child care issues.

Board member Joseph Somers commented on his tenure on the Board and made a "farewell" address.

Q. COMMENTS: PUBLIC – GENERAL

Geoffrey Shrewsbury commented on his view of personal treatment by a Board member at a recent Board meeting.

R. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

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1. Motion to Enter Executive Session

Motion made by Muller, seconded by Witucki, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:38 pm to discuss Collective Bargaining.

2. Motion to Enter Public Session



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Motion made by Hance, seconded by Muller, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:50 pm.

S. ADJOURNMENT

1. Motion to Adjourn

Motion made by Somers, seconded by Witucki, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:50 pm.

Respectfully submitted,

Brian P. McCarthy
Business Administrator / Board Secretary

December 23, 2020