



Holland Township School

Work Session
December 13, 2022, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MINUTES

A. **CALL TO ORDER**

B. **FLAG SALUTE**

C. **WELCOME**

D. **ROLL CALL**

Bartruff, Jr. – Present

Davis – Present

Hance – Present

Martin

McGuire – Present

Muller – Present

Walker – Present

6 Present, 1 Absent.

E. **WORKSHOP DISCUSSION ITEMS**

F. **BOARD PRESIDENT REPORT** – Board President Matt Davis discussed regionalization study email results and NJSLA results.

G. **CONSENT AGENDA - DISCUSSION ONLY**

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, that the Board approve the following minutes;

November 15, 2022 Work Session Meeting Minutes

November 15, 2022 Work Session Executive Meeting Minutes

November 22, 2022 Regular Board Meeting Minutes

November 22, 2022 Regular Board Meeting Executive Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill Lists:

Dated November 30, 2022 check numbers 12306 thru N1130 in the amount of \$322,743.79 and the December 20, 2022 check numbers ____ thru ____ in the amount of \$_____.

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools, that the Board approve the transfers for the month ending October 31, 2022 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.



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2) To accept the Holland Township Board of Education's of certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending October 31, 2022 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools, the Board accept the School Business Administrator/Board Secretary's, Jack Trent certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of October 31, 2022 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to he instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Christine Galloway/NJAGC Conference 2023/West Windsor/March 17, 2023/\$149 Registration/Mileage

H. COMMENTS: PUBLIC - AGENDA ITEMS ONLY – No comments

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

I. EDUCATION - DISCUSSION ONLY

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for November 8, 2022 - December 8, 2022 and affirms the actions of the administration. (1 investigation, 1 found to be HIB). (School Year 2022-2023 3 total investigations, 2 found to be HIB)

2. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips for the 2022-2023 School Year:

- Band (Del Val Arts Fest Rehearsal) - Del Val High School
- 8th Grade - Dorney Park
- LLD - Frenchtown Cafe

J. PERSONNEL - DISCUSSION ONLY

1. Accept Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland



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Township Board of Education accepts with regret the resignation of Employee #1857 effective June 30, 2023 for purposes of retirement.

2. Approve Part Time BSI Teacher

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the employment, of Jami Alberalla as Part-Time BSI Teacher (18 hours per week/.50 FTE) for the 2022-2023 school year beginning on or about January 3, 2022.

FURTHER RESOLVED, Ms. Alberalla will be placed on Step 7MA at .50 FTE of the 2022-2023 HTEA salary guide, \$31,167 (prorated).

3. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2022-2023 school year:

- Ava Stevely: Aide

K. FINANCE AND FACILITIES - DISCUSSION ONLY

L. SUPPLEMENTARY MATTERS

1. Update on District Goals & Strategic Plan Action Plan
2. Building & Grounds Report - November 2022
3. Class III Officer interview process
4. Rank-choice voting
5. Mr. McGuire discussed the "Meet the candidates" night

M. COMMENTS: PUBLIC – GENERAL – No comments

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N. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law



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- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Mr. Davis, seconded by Ms. Hance, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:14.

2. Motion to Enter Public Session

Motion made by Mr. Davis, seconded by Ms. Hance, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:39.

O. ADJOURNMENT

1. Motion to Adjourn

Motion made by Mr. Muller, seconded by Mr. Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 7:40.

Respectfully submitted,

Jack Trent

School Business Administrator / Board Secretary

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.